



At: Aelodau'r Pwyllgor Archwilio
Cymunedau

Dyddiad: Dydd Gwener, 17 Mai
2013

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Annwyl Gyngorydd

Fe'ch gwahoddir i fynychu cyfarfod y **PWYLLGOR ARCHWILIO CYMUNEDAU, DYDD IAU, 23 MAI 2013** am **9.30 am** yn **YSTAFELL BWYLLGORA 1A, NEUADD Y SIR, RHUTHUN.**

Yn gywir iawn

G Williams
Pennaeth Gwasanaethau Cyfreithiol a Democraidaidd

AGENDA

RHAN 1 – CAIFF Y WASG A'R CYHOEDD EU GWAHODD I FYNYCHU'R RHAN HON O'R CYFARFOD

1 YMDDIHEURIADAU

2 PENODI IS-GADEIRYDD

Penodi Is-gadeirydd y Pwyllgor ar gyfer blwyddyn y Cyngor 2013/14

3 DATGAN CYSYLLTIAD

Dylai Aelodau ddatgan unrhyw gysylltiadau personol neu gysylltiad sy'n rhagfarnu gydag unrhyw fater a nodwyd y dylid eu hystyried yn y cyfarfod hwn.

4 MATERION BRYN FEL Y CYTUNWYD GAN Y CADEIRYDD

Rhybudd am eitemau y mae'r Cadeirydd yn credu y dylid eu hystyried yn y cyfarfod fel mater brys yn unol ag Adran 100B(4) Deddf Llywodraeth Leol 1972.

5 COFNODION (Tudalennau 5 - 12)

Derbyn cofnodion cyfarfod y Pwyllgor Archwilio Cymunedau a gynhaliwyd ar 18 Ebrill 2013 (mae copi ynghlwm).

6 CYNLLUNIAU TREF AC ARDAL (Tudalennau 13 - 22)

Ystyried adroddiad gan y Rheolwr Adfywio Strategol (mae copi ynghlwm) sy'n amlinellu perfformiad y Cyngor hyd yma o ran gweithredu ei gynlluniau tref gan ofyn i aelodau nodi unrhyw lithriadau a champau i wella'r gwaith gweithredu er mwyn cynorthwyo'r Cyngor i ddod yn nes at ei gymunedau.

9.40am

7 AILSTRWYTHURO'R GWASANAETHAU ADFYWIO, CYMORTH I FUSNESAU A THWRISTIAETH (Tudalennau 23 - 38)

Ystyried adroddiad gan Bennaeth Gwasanaethau Tai a Chymunedau (mae copi ynghlwm) sy'n amlinellu'r rhesymeg a'r broses ar gyfer ailstrwythuro'r Gwasanaethau. Mae'r adroddiad yn gofyn am farn yr aelodau am eu disgwyliadau a'u dyheadau ar gyfer y Gwasanaeth a'i waith wrth gefnogi'r broses o wireddu blaenoriaethau'r Cyngor o ran yr economi a thai.

10.10am

8 ADOLYGU'R STRATEGAETH TAI LLEOL – SIR DDINBYCH (Tudalennau 39 - 56)

Ystyried adroddiad (mae copi ynghlwm) gan yr Uwch Swyddog – Strategaeth a Phartneriaethau sy'n amlinellu'r cynnydd hyd yma o ran adolygu'r Strategaeth Tai Leol a ddatblygwyd mewn partneriaeth â Phrifysgol Glyndŵr ac mae'n gofyn am gyfraniad aelodau i'r Strategaeth.

10.40am

EGWYL

9 ADOLYGIAD O WASANAETHAU DYDD YN YNG NGOGLEDD SIR DDINBYCH (Tudalennau 57 - 72)

Ystyried adroddiad gan y Rheolwr Gwasanaeth: Ardal y De (mae copi ynghlwm) sy'n gofyn i'r Pwyllgor ystyried y cynigion diwygiedig i ailfodelu gofal dydd i bobl hŷn yng ngogledd y Sir, cyn i'r cynigion gael eu cyflwyno i'r Cabinet.

11.10am

10 GRŴP TASG A GORFFEN ADOLYGU BWYD (Tudalennau 73 - 90)

Ystyried adroddiad gan y Cyfarwyddwr Corfforaethol: Cwsmeriaid (mae copi ynghlwm) sy'n cyflwyno canfyddiadau'r Grŵp Tasg a Gorffen a sefydlwyd i adolygu polisiau a gweithdrefnau'r Cyngor o ran caffael, rheoleiddio a rheoli bwyd yn gywir yn sgil y scandal cig ceffyl. Gofynnir i'r Pwyllgor ystyried argymhellion y Grŵp cyn eu cyflwyno i'r Cabinet.

11.40am

11 RHAGLEN WAITH ARCHWILIO (Tudalennau 91-112)

Ystyried adroddiad gan y Cydlynnydd Archwilio (mae copi ynghlwm) sy'n gofyn am adolygiad o raglen gwaith i'r dyfodol y pwyllgor ac sy'n rhoi'r wybodaeth ddiweddaraf i aelodau am faterion perthnasol.

12.15pm

12 ADBORTH GAN GYNRYCHIOLWYR Y PWYLLGOR

Cael unrhyw ddiweddariadau gan gynrychiolwyr y Pwyllgor am amryw Fyrddau a Grwpiau'r Cyngor

12.30pm

AELODAETH

Y Cynghorwyr

James Davies
Peter Arnold Evans
Carys Guy
Huw Hilditch-Roberts
Rhys Hughes
Win Mullen-James

Bob Murray
Joe Welch
Cefyn Williams
Cheryl Williams
Huw Williams

COPIAU I'R:

Holl Gynghorwyr er gwybodaeth
Y Wasg a'r Llyfrgelloedd
Cynghorau Tref a Chymuned

Mae tudalen hwn yn fwriadol wag

PWYLLGOR ARCHWILIO CYMUNEDAU

Cofnodion cyfarfod o'r Pwyllgor Archwilio Cymunedau a gynhaliwyd yn Ystafell Bwllgor 1a, Neuadd y Sir, Rhuthun, Dydd Iau, 18 Ebrill 2013 am 9.30 am.

YN BRESENNOL

Y Cyngorwyr Huw Hilditch-Roberts (Cadeirydd), Rhys Hughes, Win Mullen-James, Bob Murray, Joe Welch, Cefyn Williams, Cheryl Williams a/ac Huw Williams (Is-Gadeirydd)

Arsyllwyr: Y Cyngorwyr Meirick Lloyd Davies a Huw Jones

HEFYD YN BRESENNOL

Cyfarwyddwr Corfforaethol Cwsmeriaid (HW), Rheolwr Y Rhyl yn Symud Ymlaen (TB), Rheolwr Ffyrdd Egniol o Fyw (RR), Rheolwr Rhaglen Chwaraeon a Gweithgareddau Corfforol (SB), Rheolwr Cyfathrebu a Marchnata Corfforaethol (GW), Swyddog Cyfathrebu, Marchnata a Hamdden (VSM), Rheolwr Diogelu'r Cyhoedd (EJ), Cydlynnydd Archwilio (RE) a Gweinyddwr Pwyllgorau (KEJ)

1 YMDDIHEURIADAU

Y Cyngorwyr James Davies a Carys Guy

2 DATGAN CYSYLLTIAD

Ni chodwyd unrhyw ddatganiadau cysylltiad personol na rhagfarnol.

3 MATERION BRYG A GYTUNWYD GAN Y CADEIRYDD

Ni nodwyd unrhyw faterion bryg.

4 COFNODION

Cyflwynwyd cofnodion y Pwyllgor Archwilio Cymunedau a gynhaliwyd ar 28 Chwefror 2013.

Materion yn Codi – Tudalen 2, Eitem Rhif 4 Cofnodion: Materion Graeanu – Dywedodd y Cydlynnydd Diogelwch bod yr eitem hon wedi ei gosod ar y rhaglen ar gyfer Grŵp Ardal Aelodau Dyffryn Dyfrdwy ar 29 Ebrill lle byddai eglurhad yn cael ei roi fel y gofynnwyd.

PENDERFYNWYD derbyn a chymeradwyo cofnodion y cyfarfod a gynhaliwyd ar 28 Chwefror 2013 fel cofnod cywir.

5 GWYBODAETH DDIWEDDARAF Y RHYL YN SYMUD YMLAEN

Cyflwynodd Rheolwr Y Rhyl yn Symud Ymlaen (RGFM) adroddiad (oedd wedi ei gylchredeg yn flaenorol) yn rhoi'r wybodaeth ddiweddaraf ar Strategaeth Adfywio Y Rhyl yn Symud Ymlaen (RGF). Roedd y strategaeth yn cynnwys y pedair ffrwd waith a ganlyn -

- Ardal Adfywio Gorllewin Y Rhyl
- Canol y Dref
- Glan y Môr a Thwristiaeth
- Byw a Gweithio yn Y Rhyl

Rhoddodd yr RGFM esboniad pellach ar bob un o'r ffrydiau gwaith gan roi crynodeb o'r prif nodau ac amcanion ar gyfer y meysydd penodol; cynnydd i gyflawni'r targedau hynny, ac ystyriaeth i'r dyfodol. Ymatebodd i nifer o faterion a godwyd gan aelodau wrth drafod eu hadroddiad diweddarau diwethaf.

Holodd yr aelodau'r RGFM ynglŷn â chynnydd mewn prosiectau unigol a gofynnwyd am sicrwydd ynglŷn â chanlyniadau i'r dyfodol ar gyfer datblygiadau penodol. Ymatebodd fel a ganlyn -

- eglurodd y diffyg cynnydd wrth ddatblygu safle Ocean Plaza oherwydd materion yn ymwneud â chyflenwad trydan a risg llifogydd
- cadarnhaodd y bydd y gwaith o ddymchwel yr Honey Club yn digwydd yn fuan iawn ar ôl cwblhau mater cytundebol sydd angen ei ddatrys
- bydd yr ymchwiliad cyhoeddus i'r gorchymyn prynu gorfodol ar eiddo yng Ngorllewin Y Rhyl yn dechrau ym mis Mai a gobeithiwyd y byddai ail gam o ddymchwel i greu gofod gwyrdd yn cael ei gwblhau ddiwedd mis Mai
- disgwyliwyd cynlluniau diwygiedig ar gyfer cam nesaf y gwaith amddiffyn arfordirol er mwyn asesu'r posibilrwydd o adleoli'r Parc Sglefrio i'r ardal honno
- cadarnhawyd fod gorchymyn pryniant gorfodol wedi ei wneud ar gyfer yr arcêd oedd wedi llosgi i lawr ar y promenâd ac roedd ymchwiliad cyhoeddus wedi ei drefnu at fis Mehefin ac roedd trafodaethau yn parhau i gaffael yr eiddo
- rhoddwyd yr wybodaeth ddiweddaraf ar ddyfodol yr Heulfan a'i chyflwr presennol a deialog rhwng y Cyngor a Clwyd Leisure Limited yn y cyswllt hwnnw; gobeithiwyd y byddai'r Heulfan yn parhau i weithredu gyhyd â phosibl nes y bydd cynigion newydd yn cael eu datblygu; roeddynt yn dal i aros am gadarnhad ynglŷn â dyddiad agor diwygiedig tymor 2013.

Trafododd aelodau eu pryderon ynglŷn â chanol y dref ac effaith gwerthu ar-lein; colli siopau yn gyffredinol gan gynnwys dau fanwerthwr blaenllaw i ddatblygiad manwerthu newydd Prestatyn, ac roeddynt yn pryderu nad oedd amcanion wedi'u datblygu a'u cytuno arnynt i fynd i'r afael â'r materion hyn. Gofynnodd y pwyllgor am sicrwydd fod cynlluniau'n cael eu datblygu i gefnogi a denu busnes ac amlygu'r angen i ddenu'r math cywir o fusnes i wella'r dref ac yn ychwanegu at y ddarpariaeth bresennol a sicrhau parhad a chynladwyedd y busnesau. Cadarnhaodd yr RGFM yr angen i ddatblygu strategaeth adfywio gydynol mor fuan â phosibl ac adroddodd ar ystod o gynlluniau oedd yn cael eu hystyried gan gynnwys gostwng trethi busnes, adolygu parcio a gwelliannau i Farchnad Y Rhyl.

Cyfeiriodd at ariannu posibl yn y dyfodol o Fframwaith Adfywio Newydd Llywodraeth Cymru i fynd i'r afael â materion o'r fath yn y dref. Amlygodd y pwyllgor bod y problemau sy'n wynebu canol tref Y Rhyl yn cael eu haildrodd ar draws y sir a chyfeiriodd y Cadeirydd at ei bresenoldeb mewn Gweithdy Uchelgais Economaidd ar y diwrnod cynt pan drafodwyd yr un materion, a dywedodd fod gwaith hefyd yn cael ei gyflawni yn y fforwm hwnnw i fynd i'r afael â nhw. Cyfeiriodd y Cynghorydd Bob Murray at effaith niweidiol ar Stryd Fawr Prestatyn ers i'r parc manwerthu newydd agor a dywedodd bod gwaith hefyd yn cael ei wneud i fynd i'r afael â'r broblem honno.

Amlygwyd hefyd bwysigrwydd addysg fel rhan o'r strategaeth byw a gweithio a chyfeiriodd y Cyfarwyddwr Corfforaethol Cwsmeriaid at effaith ysgolion da ac addysg o ansawdd ar yr economi. Ymatebodd i gwestiynau ynglŷn â chyflwr gwael hanesyddol adeilad Ysgol Uwchradd Y Rhyl a'r cynlluniau i ddatblygu adeilad ysgol newydd a oedd yn symud yn eu blaen yn dda. Ychwanegodd fod ansawdd yr addysg uwchradd a ddarparwyd yn ardal Y Rhyl wedi gwella.

Yn olaf, trafododd aelodau fynediad ffyrdd i'r dref a chyfeiriodd yr RGFM at y manau croesi cyfyngedig o ganlyniad i'r rheilffordd. Roedd cost creu ffordd fynediad newydd yn rhy uchel ond roedd dulliau eraill o reoli traffig yn cael eu hystyried er mwyn lleddfu tagfeydd a chynorthwyo llif traffig.

I gloi, teimlai'r Cadeirydd y byddai rhinwedd i gynhyrchu un ddogfen strategol cyffredinol yn rhoi manylion am weledigaeth ar gyfer y Rhyl a chytunwyd i dderbyn y ddogfen hon gyda'r adroddiad cynnydd nesaf. Amlygodd hefyd yr angen i ddatblygu amcanion ar gyfer Canol y Dref ac elfennau Byw a Gweithio fel mater brys.

Canmolodd y pwyllgor yr RGFM ar ei waith a llwyddiannau hyd yn hyn o ran gweithredu strategaeth adfywio'r Rhyl.

PENDERFYNWYD –

- (a) *dylid derbyn a nodi'r adroddiad cynnydd ar gyflwyno Strategaeth Adfywio Y Rhyl yn Symud Ymlaen, a*
- (b) *dylai'r Pwyllgor dderbyn adroddiad cynnydd pellach ym mis Gorffennaf a fyddai'n cynnwys dogfen strategol gyffredinol yn rhoi manylion y weledigaeth tymor hir ar gyfer Y Rhyl. [Tom Booty i weithredu]*

6 ASESIAD O DDIGONOLRWYDD CYFLEOEDD CHWARAE SIR DDINBYCH

Cyflwynodd y Cynghorydd Huw Jones, Aelod Arweiniol Twristiaeth, Hamdden ac Ieuencid y Rheolwr Ffyrdd o Fyw egniol a'r Rheolwr Rhaglen Chwaraeon a Gweithgaredd Corfforol a chyflwynodd yr Aseiad Digonolrwydd Chwarae drafft a'r Cynllun Gweithredu (a gylchredwyd yn flaenorol). Roedd Llywodraeth Cymru wedi gorchymyn bob awdurdod lleol i gyflawni aseiad a datblygu cynllun gweithredu yn amlinellu sut roeddynt yn bwriadu darparu cyfleoedd chwarae i blant a mynd i'r afael â'r bylchau a nodwyd yn y ddarpariaeth.

Roedd manylion o'r asesiad wedi ei darparu gan gynnwys y meysydd unigol a ystyriwyd a'r ymgynghoriad cynhwysfawr gyda'i bartneriaid mewnol ac allanol. Tynnwyd sylw aelodau at y themâu/blaenoriaethau allweddol oedd yn deillio o'r asesiad hwnnw oedd wedi eu cynnwys yn y cynllun gweithredu i fynd i'r afael â nhw yn ystod y cyfnod 2013 - 2014 ynghyd â chynlluniau i'r dyfodol ar gyfer 2014 a'r tu hwnt.

Yn ystod y drafodaeth, holodd aelodau a fyddai arian ar gael gan Lywodraeth Cymru (LIC) i fwrw ymlaen â'r cynllun gweithredu. Eglurodd y rheolwr Ffyrdd o Fyw Egniol (ALM) nad oedd unrhyw awgrym wedi ei roi ynglŷn â'r tebygolrwydd y byddai arian yn cael ei ddarparu ac roeddem yn aros am atborth yn dilyn cyflwyno'r asesiad fis diwethaf. Mae'r cyngor eisoes wedi ymrwymo arian o'i gyllideb ei hun i fwrw ymlaen â'r camau gweithredu a fanylir yn 2013 - 2014.

Cyfeiriodd aelodau at ddarpariaeth chwarae yn eu cymunedau eu hunain a chodwyd y materion canlynol –

- diffyg neu absenoldeb darpariaeth chwarae mewn rhai ardaloedd gwledig/cefn gwlad
- anawsterau a gysylltwyd ag agor caeau chwarae ysgolion i'r gymuned ehangach (gan gynnwys plant cyn ysgol yn methu cael mynediad i ddarpariaeth yn ystod oriau ysgol a difrod a achoswyd i gaeau chwarae pan roeddent yn cael ei defnyddio ar gyfer gweithgareddau penodol fel pêl-droed)
- diffyg cynlluniau chwarae/parth chwarae yn gweithredu ar draws y sir
- yr angen i dargedu gwaith marchnata cynlluniau chwarae/chwaraeon er mwyn rhoi cyhoeddusrwydd a hyrwyddo digwyddiadau a chynyddu'r niferoedd oedd yn cymryd rhan
- annog cynghorau tref/cymuned i gyfrannu yn ariannol tuag at ddarpariaeth chwarae/chwaraeon, a chyflwr gwael rhywfaint o offer chwarae a phwysigrwydd cynnal a chadw.

Cyfeiriodd y Cyfarwyddwr Corfforaethol Cymunedau at fendithion cynnal yr asesiad a oedd yn darparu darlun cliriach ar gyfer Sir Ddinbych o safbwynt darpariaeth a dynodi meysydd i fynd i'r afael â nhw. Ymatebodd y swyddogion hefyd i sylwadau'r aelodau fel a ganlyn –

- roedd un o gamau'r cynllun yn ymwneud yn benodol ag ardaloedd gwledig a darpariaeth chwarae
- amlygwyd yr angen am ymagwedd wedi ei chyd-drefnu rhwng addysg, hamdden a chynghorau tref/cymuned i ddatblygu chwarae o fewn y trefi/cymunedau hynny
- cyfeiriwyd at ddarpariaeth chwarae/chwaraeon presennol ar draws y sir ac ymhelaethwyd ar gynlluniau ar gyfer darpariaeth yn y dyfodol
- cytunwyd y dylid targedu gwaith marchnata digwyddiadau chwarae a chyfeiriwyd at lwyddiant a phoblogrwydd y sesiynau chwarae meddal diweddar a hyrwyddwyd drwy'r gwasanaethau gwybodaeth i deuluoedd
- roedd cynnal a chadw offer chwarae wedi'i gynnwys yn yr archwiliad.

Roedd y pwyllgor yn cefnogi'r asesiad a'r cynllun gweithredu ac yn awyddus i glywed ymateb LIC ynglŷn â hynny ac a fyddai LIC yn dyfarnu arian i weithredu ar y camau a nodwyd. Roedd Aelodau hefyd yn awyddus i dderbyn y cynllun gweithredu diwygiedig gydag amserlen ar gyfer cyflenwi camau gweithredu. O ganlyniad -

PENDERFYNWYD –

- (a) *yn amodol ar y sylwadau uchod gan yr aelodau, fod y pwyllgor yn nodi cynnwys yr adroddiad a'r cynllun gweithredu yn cefnogi'r ymrwymiad i ddatblygu chwarae yn Sir Ddinbych, ac*
- (b) *dylid cyflwyno'r adroddiad gwybodaeth i'r pwyllgor a fydd yn cynnwys ymateb Llywodraeth Cymru i'r Asesiad Digonolrwydd Chwarae a'r cynllun gweithredu ac a oedd arian pellach yn cael ei ddyfarnu gan Lywodraeth Cymru ynghyd â chynllun gweithredu diwygiedig a fyddai'n cynnwys amserlenni a gytunwyd arnynt ar gyfer gweithredu. **[Jamie Groves / Sian Bennett / Rhian Roberts i weithredu]***

Ar yr amser hwn (10.45 a.m.) cafwyd egwyl ar gyfer lluniaeth.

7 ADRODDIAD CYNNYDD YMGYRCH ATAL BAW CŴN

Cyflwynodd y Rheolwr Cyfathrebu, Marchnata a Hamdden a'r Rheolwr Cyfathrebu a Marchnata Corfforaethol adroddiad ar y cyd (cylchredwyd yn flaenorol) ynglŷn â chynnydd yr Ymgyrch Atal Baw Cŵn yn dilyn y lansiad meddal ym mis Chwefror.

Rhoddodd swyddogion fanylion ar y gweithgareddau a gyflawnwyd hyd yn hyn i fynd i'r afael â materion baw cŵn gan gynnwys yr ymgyrch farchnata sylweddol a'r ymdrech i addysgu pobl ynghyd â chamau gorfodi cadarn er mwyn lleihau'r nifer o achosion. Nodwyd a monitryd ardaloedd problemus allweddol a chynlluniwyd nifer o weithgareddau ategol ar gyfer y dyfodol. Dangoswyd cyflwyniad power point hefyd yn rhoi manylion deunyddiau hyrwyddo/sylw yn y wasg; y cynllun marchnata a mapio ardaloedd problemus. Rhoddwyd yr ystadegau diweddaraf a gasglwyd gan y System Reoli Gwasanaethau Cwsmeriaid a galwadau i'r rhif ffôn Rhadffôn hefyd. Roedd yr ymgyrch farchnata'n cynnwys ymagwedd fwydo fesul dipyn er mwyn parhau i atgyfnerthu'r neges ac annog cymunedau i gymryd rhan a rhoi gwybod am broblemau.

Rhoddodd y Rheolwr Gwarchod y Cyhoedd fanylion yr ymagwedd orfodi lle cyflogwyd Kingdom Security Services i fynd i'r afael â phroblemau yn wneud â baw cŵn ac ysbwriel. Roedd Heddlu Gogledd Cymru hefyd wedi gorchymyn Swyddogion Cymorth Cymunedol yr Heddlu a Rheolwyr Rhawd Gymunedol i roi rhybuddion cosb benodol a rhoi gwybod i'r cyngor am ardaloedd problemus.

Croesawodd aelodau'r Ymgyrch Atal Baw Cŵn fel ffordd ragweithiol o fynd i'r afael â baw cŵn o fewn y sir ynghyd â chamau gweithredu cadarn. Roedd y pwyllgor yn falch i nodi'r mesurau a gymerwyd i gynnwys y cyhoedd a'r atborth positif a dderbyniwyd ynghyd â'r cynnydd yn y nifer o ddigwyddiadau â riportwyd er mwyn canfod ardaloedd problemus a thargedu troseddwyd. Yn ystod y drafodaeth

cymerodd aelodau'r cyfle i gwestiynu'r swyddogion ynglŷn ag agweddau amrywiol o'r ymgyrch a gofynnwyd am fanylion pellach ynglŷn â chamau gorfodi a chostau cyffredinol. Codwyd y pryderon a'r sylwadau a ganlyn -

- yr angen i dargedu ardaloedd gwledig fel rhan o'r ymgyrch a chymryd camau gorfodi a phatrolau amlwg iawn yn yr ardaloedd hynny i atal troseddwyd
- amlygwyd problemau cyson yn Moel Famau a'r angen i godi'r mater gyda rheolwyr yr Ardal o Harddwch Naturiol Eithriadol (AHNE) i fynd i'r afael â'r mater, yn benodol gwrthwynebiad yr AHNE i osod biniau sbwriel yn yr AHNE
- trafferth dod o hyd i finiau cŵn mewn mannau problemus wedi ei nodi gan aelodau
- yr angen am batrolau gorfodi cudd a rhai amlwg iawn a swyddogion proffesiynol a chwrtais
- pryderon ynglŷn â chŵn strae ac achosion lle'r oedd perchnogion yn caniatáu i'w cŵn grwydro heb eu goruchwyllo
- bodolaeth hen arwyddion mewn cymunedau a allai achosi dryswch
- pwysigrwydd cynnwys y gymuned er mwyn cydweithio i fynd i'r afael â phroblemau baw cŵn
- yr angen i adolygu effeithiolrwydd yr ymgyrch a chostau cysylltiedig
- pryder fod nifer o rybuddion cosb benodol a roddwyd am ysbwriel yn llawer uwch na'r rhai a roddwyd ar gyfer baw cŵn
- trafodwyd o blaid gwneud rhagor o ddefnydd o gyfryngau cymdeithasol fel arf marchnata, a
- manylodd aelodau ar nifer o ardaloedd problemus yn eu cymunedau a fyddai'n elwa o gael biniau cŵn a chamau gorfodi a gwnaed ceisiadau am lenyddiaeth i'w rhannu yn eu hardaloedd.

Cydnabu swyddogion bwyntiau'r aelodau ac ymatebwyd fel a ganlyn -

- rhoddwyd gwybod am raglen o adleoli arwyddion a deunydd hyrwyddo o amgylch y sir gan dargedu ardaloedd problemus a monitro'r effaith
- ystyriwyd gorchmynion rheoli cŵn fel modd delio ag ardaloedd problemus penodol y gellid eu gweithredu mewn safleoedd fel Moel Famau/AHNE
- prynwyd 119 o finiau cŵn i'w gosod mewn ardaloedd a nodwyd gan aelodau
- cynhaliwyd cymysgedd o batrolau gorfodi cudd a rhai amlwg iawn fel oedd yn briodol yn dibynnu ar yr amgylchiadau
- roedd swyddogion gwarchod y cyhoedd eraill yn gyfrifol am gasglu cŵn strae a byddent yn croesawu unrhyw wybodaeth o'r natur hwnnw ac yn gweithredu arno
- ar ôl cyflwyno gorchmynion rheoli cŵn byddai adolygiad o arwyddion yn cael ei gynnal er mwyn sicrhau eu bod yn briodol ac yn berthnasol
- croesawyd cyfraniad y gymuned ehangach i fynd i'r afael â'r problemau hyn a rhoddwyd nifer o esiamplau o gynlluniau yn cynnwys ysgolion a chynghorau tref/cymuned y gellid eu hannog
- y bwriad i adolygu effeithiolrwydd yr ymgyrch ar ôl chwe mis ac adrodd yn ôl i'r pwyllgor ar y canfyddiadau
- nodwyd yr ardaloedd problemus a nodwyd gan aelodau a cheisiadau am lenyddiaeth hyrwyddo.

O safbwynt costau a chynhyrchu incwm yn gysylltiedig â dyletswyddau gorfodi, rhoddwyd gwybod fod incwm rhybuddion cosb benodol yn cael eu rhannu rhwng Kingdom Security Services (KSS) £45 a'r Cyngor £30. KSS oedd yn adennill y dirwyon ond cyfeiriwyd achosion o beidio talu at y Gwasanaethau Cyfreithiol er mwyn eu herlyn. Clywodd swyddogion hefyd fod swyddogion KSS yn derbyn cyflogaeth ond fod elfen o'u tâl yn dibynnu ar berfformiad. Yn dilyn trafodaeth bellach -

PENDERFYNWYD –

- (a) yn amodol ar sylwadau'r aelodau uchod, y dylid derbyn a nodi'r adroddiad yn amlygu cynnydd ac effaith yr ymagwedd o fynd i'r afael â baw cŵn yn y sir, a
- (b) dylid derbyn adroddiad cynnydd pellach gan y pwyllgor mewn oddeutu chwe mis i gynnwys costau llawn yr ymgyrch a'r camau gorfodi, effaith yr ymgyrch, ystadegau, gwybodaeth am y nifer o achosion cyfreithiol a gafwyd/heb eu datrys, a chymhariaeth ar y nifer o rybuddion cosb benodol a roddwyd ar gyfer baw cŵn ac ysbwriel. **[Hywyn Williams / Jamie Groves / Gareth Watson / Vicki Shenton-Morris / Emlyn Jones i weithredu]**

Ar y pwynt hwn gadawodd y Cadeirydd y cyfarfod a Chadeiriodd yr Is Gadeirydd, y Cyngorydd Huw Williams yr eitemau oedd yn weddill ar y rhaglen.

8 RHAGLEN WAITH ARCHWILIO

Cyflwynwyd adroddiad gan y Cydlynnydd Archwilio (a gylchredwyd yn flaenorol) i aelodau adolygu rhaglen waith i'r dyfodol berthnasol y pwyllgor a rhoi'r wybodaeth ddiweddaraf ar faterion perthnasol. Roedd rhaglen waith i'r dyfodol ddrafft (Atodiad 1); Rhaglen waith i'r dyfodol y Cabinet (Atodiad 2), a Chynnydd ar Benderfyniadau Pwyllgorau (Atodiad 3) wedi'u cynnwys gyda'r adroddiad.

Rhoddodd y Cydlynnydd Archwilio wybodaeth ar newidiadau i'r rhaglen waith ers ei pharatoi a thrafododd aelodau'r newidiadau gyda swyddogion a chodwyd nifer o faterion roeddent yn dymuno eu harchwilio yn y dyfodol. Cadarnhaodd y pwyllgor yr ychwanegiadau a ganlyn -

- Mai - Ailstrwythuro'r Gwasanaethau Adfywio, Cefnogi Busnes a Thwristiaeth
- Gorffennaf – Ailstrwythuro Gwasanaethau Priffyrdd ac Amgylcheddol ac ehangu cwrpas yr adroddiad ar Gyflwr Priffyrdd y Sir i gynnwys gwaith oedd angen yn dilyn yr achos o eira ym mis Mawrth/Ebrill 2013
- Medi – Strategaeth Gofod Cyhoeddus a Threfniadau Clirio Eira
- Hydref – Ymgyrch Atal Baw Cŵn, a
- cadarnhau eu penderfyniad blaenorol i gael adroddiad gwybodaeth ddilynol ar yr Asesiad Digonolrwydd Chwarae a'r cynllun gweithredu.

PENDERFYNWYD cymeradwyo'r rhaglen waith i'r dyfodol fel y manylwyd yn Atodiad 1, yn amodol ar yr uchod, a'i chymeradwyo. **[Rhian Evans i weithredu]**

9 ADBORTH GAN GYNRYCHIOLWYR PWYLLGOR

Cyfeiriodd y Cynghorydd Joe Welch at ei bresenoldeb yn y Grŵp Monitro Safonau Ysgolion diweddar ac roedd yn falch i sôn fod y ddwy ysgol a drafodwyd, Ysgol Glan Clwyd, Llanelwy ac Ysgol Clawdd Offa, Prestatyn yn perfformio'n dda.

Cyfeiriodd y Cynghorydd Rhys Hughes at ei gysylltiad gyda Choleg Glannau Dyfrdwy gan roi gwybod bod yr uno gyda Choleg Iâl yn symud yn ei flaen yn dda. Nodwyd y byddai'r Pwyllgor Archwilio Partneriaethau yn ystyried datblygiad presennol a datblygiadau i ddod mewn perthynas â Grŵp Coleg Glannau Dyfrdwy (Coleg Cumbria) ym mis Medi.

PENDERFYNWYD derbyn a nodi'r adroddiadau llafar.

Daeth y cyfarfod i ben am 12.05 p.m.

Adroddiad i'r:	Pwyllgor Archwilio Cymunedau
Dyddiad y Cyfarfod:	23 Mai 2013
Swyddog Arweiniol:	Arweinydd y Cyngor a'r Aelod Arweiniol dros Ddatblygiad Economaidd/ Cyfarwyddwr Corfforaethol Uchelgais Economaidd a Chymunedol
Awdur yr Adroddiad:	Rheolwr Adfywio Strategol
Teitl:	Cynlluniau Tref ac Ardal

1. Am beth mae'r adroddiad yn sôn?

Mae'r adroddiad yn ymwneud â monitro perfformiad y Cyngor wrth ddarparu ei Gynlluniau Tref a'u manteision i'r trefi eu hunain a'r cymunedau o'r hamgylch.

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

Rheswm dros wneud yr adroddiad hwn ydi amlygu unrhyw lithriant wrth ddarparu'r Cynlluniau a'r camau gweithredu i wella perfformiad a chynorthwyo'r Cyngor i ddod yn nes at ei gymunedau.

3. Beth yw'r Argymhellion?

Bod y Pwyllgor yn ystyried a darparu'r sylwadau ar y cynnydd a wnaed gyda darparu Cynlluniau Tref yn eu blwyddyn gyntaf.

4. Manylion yr adroddiad

Cadarnhawyd Cynlluniau Tref ar gyfer saith anheddiad mwyaf y sir, heblaw am y Rhyl, gan y Cabinet rhwng Rhagfyr 2011 a Mawrth 2012 yn ystod tymor y Cyngor Sir blaenorol. Yn dilyn yr etholiadau ym mis Mai 2012, gwnaed cyflwyniadau i'r pum Grŵp Ardal Aelodau perthnasol i alluogi aelodau newydd eu hethol ymgyfarwyddo â chynnwys y Cynlluniau Tref a gymeradwywyd yn flaenorol ac i ddechrau adolygu eu cynnwys er mwyn sicrhau eu bod dal yn ddilys ac i alluogi ymgorffori unrhyw flaenoriaethau ychwanegol.

Datblygwyd proses ar gyfer monitro perfformiad y Cynlluniau Tref ac Ardal ar y cyd â'r gwasanaeth Cynllunio Busnes a Pherfformiad i ategu at y trefniadau adrodd ar gyfer y Cynllun Corfforaethol. Mae adroddiadau perfformiad manwl yn cael eu cyflwyno i'r Grwpiau Ardal Aelodau bob chwarter sy'n amlygu'r hyder darparu ynghlwm i bob un o'r camau gweithredu byw yn y Cynlluniau Tref ac Ardal perthnasol gan ddefnyddio'r un statws Coch-Oren-Melyn-Gwyrdd a fabwysiadwyd yn y fethodoleg rheoli prosiect corfforaethol. Cyflwynwyd yr adroddiad cyntaf am y chwarter a ddaeth i ben 31 Mawrth 2013 i'r rownd cyfarfodydd Grwpiau Ardal Aelodau a ddaeth i ben yn ddiweddar. Bydd yr wybodaeth yn yr adroddiadau Tref ac Ardal hyn yn cael eu cyfuno a'u cynnwys yn yr Adroddiadau Perfformiad

Chwarterol a gyflwynir i'r Cabinet. Mae'r adroddiad cyfun am y chwarter a ddaeth i ben 31 Mawrth 2013 ynghlwm fel Atodiad A i'r adroddiad hwn. Mae sylwadau ynglŷn â chymau gweithredu unigol sydd â statws coch neu oren wedi ei atodi yn Atodiad B. Mae crynodeb ar y prif ganlyniadau am y flwyddyn gyntaf y Cynlluniau ynghlwm fel Atodiad C.

Cadarnhawyd dyrannu nawdd o'r gyllideb ar gyfer gweithredu'r flaenoriaeth gorfforaethol ar gyfer gwella'r economi lleol gan y Cabinet ar 15 Ionawr. Mae hyn wedi galluogi symud ymlaen â'r camau gweithredu blaenoriaeth a nodwyd i'w gweithredu'n gynnar y gellid ond eu darparu o fewn amserlen resymol gyda chefnogaeth ariannol o'r gyllideb hon. Bydd y camau gweithredu hyn yn ymddangos yn yr adroddiadau chwarterol nesaf i'r Grwpiau Ardal Aelodau a byddant yn cael eu cyflwyno i'r rownd o gyfarfodydd a fydd yn cael eu cynnal ym mis Gorffennaf.

Nid oedd y Cynlluniau Tref a gymeradwywyd hyd yma yn mynd i'r afael ag anghenion a blaenoriaethau cymunedau llai a mwy gwledig. Cytunodd y Cabinet ar drefniadau manwl ar gyfer datblygu Cynlluniau Tref presennol yn Gynlluniau Tref ac Ardal ar 16 Ebrill. Mae gwaith wedi dechrau'n ddiweddar ar y broses hon gyda'r rownd gyntaf o gyfarfodydd ar gyfer Cefnogwyr Cynlluniau Tref ac Ardal ac aelodau wardiau wedi'u trefnu ar gyfer y mis hwn.

5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

Mae'r Cynllun Corfforaethol yn nodi trefi a chymunedau bywiog ac economaidd weithgar fel bod yn hanfodion economi leol gryf. Bydd gweithredu Cynlluniau Tref ac Ardal yn cefnogi gweithredu'r flaenoriaeth gorfforaethol ar gyfer gwella'r economi leol a bydd hefyd yn cynorthwyo'r Cyngor i ddiwallu ei uchelgais o fod yn nes at y gymuned.

6. Beth fydd yn ei gostio a sut bydd yn effeithio ar wasanaethau eraill?

Ers yr adroddiad blaenorol a gyflwynwyd i'r Pwyllgor hwn ynglŷn â Chynlluniau Tref, gwnaethpwyd dyraniad cyfalaf o £200,000 o'r cynllun cyfalaf ar gyfer 2013/14 ar gyfer gwella'r economi leol. Daw hyn â'r cyfanswm sydd ar gael ar hyn o bryd i £1.55m, gyda £0.6m wedi ei ymrwmo i flaenoriaethau cynnar gan y Cabinet ar 15 Ionawr, gan adael balans o £0.95m i'w ddyrannu.

Y bwriad yw y bydd prosiectau Y Rhyl yn Symud Ymlaen yn cael eu hariannu'n bennaf un ai o'r dyraniad corfforaethol o £175,000 ar gyfer adfywio a wnaed yn 2011/12, neu yn achos prosiectau ar raddfa fwy, trwy gynigion penodol i'w hystyried gan y Grŵp Buddsoddi Strategol cyn i'r Cabinet benderfynu arnynt. Fodd bynnag, efallai bydd ychydig o alw am ddyraniad nawdd Cynlluniau Tref ac Ardal ar gyfer prosiectau Y Rhyl yn Symud Ymlaen.

7. Pa ymgynghoriadau a gynhaliwyd?

Mae'r Grŵp Cydlyn Cynlluniau Tref wedi trafod y cynigion a amlinellwyd yn yr adroddiad hwn. Roedd y Cynlluniau Tref gwreiddiol yn destun ymgynghori sylweddol

a chytunodd y Cabinet ar y trefniadau ar gyfer ymgynghori yn ystod datblygiad Cynlluniau Tref ac Ardal ar 16 Ebrill.

8. Datganiad y Prif Swyddog Cyllid

Ddim yn berthnasol

9. Pa risgiau sy'n bodoli ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

Y risgiau sy'n gysylltiedig â'r Cynlluniau Tref yw:

- methu darparu'r blaenoriaethau a nodwyd i'w cwblhau ym mlynnyddoedd cynnar y Cynlluniau Tref, a
- methu mynd i'r afael ag anghenion a blaenoriaethau cymunedau llai a mwy gwledig.

Mae'r risg o beidio darparu'r camau gweithredu a nodwyd i'w cwblhau ym mlynnyddoedd cynnar Cynlluniau Tref wedi cael ei ostwng trwy greu rolau Cefnogwyr Cynllun Tref ac Ardal i wthio darparu'r blaenoriaethau a nodwyd yn y Cynlluniau Tref ac Ardal perthnasol a thrwy ddyrannu cyllidebau i alluogi ariannu camau gweithredu blaenoriaeth na fyddai fel arall yn cael eu darparu trwy gyllidebau gwasanaeth presennol.

10. Pŵer i wneud y Penderfyniad

Mae Adran 2 Deddf Llywodraeth Leol 2000 yn rhoi'r pŵer i'r Cyngor wneud unrhyw beth y creda sy'n debygol o hyrwyddo neu wella lles economaidd, cymdeithasol ac amgylcheddol yr ardal.

Mae Erthyglau 6.1, 6.3.2(c) a 6.3.4(b) yn amlinellu pwerau Archwilio mewn perthynas â chynlluniau tref, y sir a'i breswylwyr, a pherfformiad y Cyngor o ran darparu ei amcanion.

Swyddog Cyswilt:

Rheolwr Adfywio Strategol

Ffôn: 01824 706860

Mae tudalen hwn yn fwriadol wag

Quarterly performance report for all Town Plans

Report for the quarter ending 31st March 2013

Town	Percentage of live actions for the quarter with a particular delivery confidence status										
	10	20	30	40	50	60	70	80	90	100	
Prestatyn	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
Rhuddlan	Green	Green	Green	Green	Green	Green	Green	Green	Green	Orange	Orange
St Asaph	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
Denbigh	Green	Green	Green	Green	Green	Green	Green	Green	Green	Yellow	Yellow
Ruthin	Green	Green	Green	Green	Green	Green	Green	Green	Green	Yellow	Yellow
Corwen	Green	Green	Green	Green	Green	Green	Green	Green	Green	Orange	Orange
Llangollen	Green	Green	Green	Green	Green	Green	Green	Green	Green	Yellow	Yellow

Key to delivery confidence status

Red	Successful delivery of the project / programme appears to be unachievable. There are major issues on project / programme definition, schedule, budget required quality or benefits delivery, which at this stage does not appear to be manageable or resolvable. The project/programme may need re-base lining and/or overall viability re-assessed.
Orange	Successful delivery of the project/programme is in doubt with major risks or issues apparent in a number of key areas. Urgent action is needed to ensure these are addressed, and whether resolution is feasible.
Yellow	Successful delivery appears probable but significant issues already exist requiring management attention. These appear resolvable at this stage and if addressed promptly, should not present a cost/schedule overrun.
Green	Successful delivery of the project/programme to time, cost and quality appears highly likely and there are no major outstanding issues that at this stage appear to threaten delivery significantly

Actions with red or orange status

Rhuddlan - one of the actions requested was to provide a bilingual street name sign for Tan yr Eglwys Road at the entrance to the town centre to enhance the sense of place when arriving in a historic Welsh town. The street names which can be used are determined by the entry in the gazetteer which in this particular case is as already shown on the sign. Alternative means of conveying the character of the town at the entrance to the town centre are being investigated.

Denbigh - school students had suggested that changes to the town's retail offer and the opening times of shops could meet demand from younger customers which was currently unfulfilled in the town but subsequent discussions with the Business Group indicated that retailers already present in the town were unlikely to be able to

Ruthin - community information pilot for older people (project from former People & Places Board) – no volunteers came forward to deliver the project and there was no demand for the service

Corwen - study of the feasibility of the further extension of the railway to terminate nearer to the town centre than the current project – feasibility study on hold pending the completion of the works which are currently on site to extend the railway to the proposed Corwen East platform and identification of funding mechanism for delivering the capital investment required

Highlights for the period ended 31st March 2013

Prestatyn

Stadium retail development completed with seven new national chains in the town and two further units let but not yet trading

Town team established with representation from the local authorities, businesses, community organisations and the High School

Support provided to the Business Forum to deliver a programme of events to animate the High Street

Old station buildings renovated by Stadium and let to a local business

Seafront environmental improvements completed to enhance the visitor experience

Modernisation of bus station completed to provide improved waiting facilities for users and safer vehicle movements

Off road route for walkers completed between the view point car park and Hillside Gardens to improve visitor experience and safety

Rhuddlan

Dropped kerbs provided between the Council car park and the pub to improve the experience for visitors with buggies and wheelchairs

Support provided for the establishment of a new Tourism Association jointly with St Asaph where there had been no business representative organisation previously

St Asaph

New allotments provided at Roe Plas

Support provided for the establishment of a new Tourism Association jointly with Rhuddlan where there had been no business representative organisation previously

Consultation initiated about traffic orders on Mill Street to restrict parking and improve traffic flow and safety

City trail board installed at Bowling Green car park to provide information about the city to visitors – hitherto only information about other locations in the Vale had been provided

Denbigh

Merger of primary schools in Upper Denbigh complete thereby supporting improvements in educational attainment

New Communities First partnership approved for North Denbighshire to include Upper Denbigh thereby enabling the Upper Denbigh ward to access Communities First funding for the first time

Museum feasibility study complete which has enabled the Museums Group to seek a suitable location for the museum and make applications for funding for the project

Public consultation about a north-south cycle route for the Vale of Clwyd arranged which will provide feedback which will inform the development of the route

Pop ups obtained to be placed in empty shop windows to improve their appearance and encourage new tenants

Renovation of a building in Back Row to accommodate a deli with assistance from the Townscape Heritage Initiative complete to enhance the town centre retail offer

Funding obtained from Cadw to enhance the links between the town and the castle thereby improving the experience of visitors to the town

Assistance provided to shop owners to improve the appearance of their premises for the Eisteddfod Proclamation Ceremony to give a good impression of the town to prospective visitors to the Eisteddfod

Ruthin

Approval granted for review of primary education provision in Ruthin and surrounding communities

Construction of new facilities at Ruthin Leisure Centre commenced

Town Team established to enable business, tourism and events groups to work together in a more co-ordinated way

Produce Market relocated to St Peter's Square to animate the town centre and increase footfall

Planning progressed for the art trail which will connect the Craft Centre with the town centre and thereby encourage the substantial numbers of visitors to the Craft Centre to see other parts of the town

Pedestrian signage installed to enable visitors using car parks to easily find the routes to the town centre thereby increasing footfall in the central retail area

"Croeso" workshop held for businesses to improve customer service

Redundant signage removed and missing sign replaced to improve the appearance of the town

Cae Ddol car park resurfaced and toilets repaired to improve visitor experience

Phase I of one way system introduced to improve traffic circulation in town centre and on street parking

Corwen

Ministerial approval obtained for review of primary education in the Edeyrnion area thereby supporting improvements in educational attainment

New area school for Cynwyd and Llandrillo established thereby supporting improvements in educational attainment

Federated governing bodies created for Ysgol Betws GG and Ysgol Bro Elwern, and Ysgol Caer Drewyn and Ysgol Carrog thereby supporting improvements in educational attainment

Feasibility study to find out future needs for community buildings and spaces commenced which will help to ensure that the town has sustainable community facilities in the future

Master plan for further extension of the railway closer to the town centre complete which will enable the co-ordination of the land required for the various capital investments proposed for the area around the Common

Undeveloped employment allocations at Tyn y Llidiart retained in deposit Local Development Plan which would enable new jobs to be accommodated in businesses wanting to be based in the town

Appearance of the untidy site next to the Royal Oak improved to enhance the impression of the town gained by visitors travelling on the A5

Dialogue commenced with Rhug Estate about how the substantial numbers of people who visit their premises can also benefit the businesses in the town centre thereby enhancing the viability of town centre businesses

Llangollen

Town Hall transferred to the Town Council thereby enabling a wider range of community activities to take place in the building

Consultation on a proposal by the Health Board to relocate the Health Centre to the site of the derelict former Woodlands Hotel thereby providing a solution to a prominent eye sore

Planning permission granted which would enable the relocation of the Dobson & Crowther print works and open up the Cilmedw employment site for further development

Consultation completed about relocating the open air market to free up additional parking spaces in the town centre thereby increasing footfall on market days. The result of the consultation is that the market will stay in its existing location but the car park would be resurfaced and re-lined to maximise use on market days.

Agreement reached with owners about the improvement of prominent long standing eye sore properties which detract from the appearance of the town centre and present a poor image to visitors

Adroddiad i'r:	Pwyllgor Archwilio Cymunedau
Dyddiad y Cyfarfod:	23 Mai 2013
Aelod Arweiniol:	Arweinydd y Cyngor
Awdur yr Adroddiad:	Pennaeth Gwasanaethau Tai a Chymunedol
Teitl:	Ailstrwythuro'r Gwasanaethau Adfywio, Cefnogi Busnes a Thwristiaeth

1. Am beth mae'r adroddiad yn sôn?

Mae'r adroddiad yn rhoi manylion am y rhesymeg a'r broses ar gyfer Ailstrwythuro'r Gwasanaethau Adfywio, Cefnogi Busnes a Thwristiaeth.

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

Darparu gwybodaeth ynglŷn â'r rhesymeg dros newid, y siart strwythur a'r broses a ddilynwyd hyd yn hyn ac i'w dilyn i gwblhau'r broses ailstrwythuro.

3. Beth yw'r argymhellion?

Bod Aelodau'n ystyried cynnwys yr adroddiad ac yn rhoi adborth i'r Pennaeth Tai a Datblygiad Cymunedol a Phennaeth Cyfathrebu, Marchnata a Hamdden ynglŷn â sut mae'r cynigion yn yr adroddiad yn ateb eu disgwyliadau a dyheadau ar gyfer y gwasanaeth.

4. Manylion am yr adroddiad – Yr achos dros newid.

Ym Mehefin 2012, cadarnhaodd y Prif Weithredwr fersiwn derfynol o'i bapur "Cyngor Ardderchog yn Agos at ei Gymuned". Yn y papur hwn, rhoddodd fanylion am lawer o wasanaethau'r cyngor a gydnabyddir ymhlith y gorau yng Nghymru. Fodd bynnag, nodwyd nad oedd rhagoriaeth ym mhob rhan o'r sefydliad, a'n bwriad yw bod yn ardderchog ym mhopeth a wnawn.

Nodwyd Tair Egwyddor arweiniol sy'n greiddiol i'r ffordd rydym yn gweithio:

- **Perfformiad uchel**
- **Eglurder**
- **Atebolrwydd**

Mae'r papur yn mynd ymlaen i nodi:

"Mae gwaith y cyngor ar adfywio a rhoi cymorth i fusnesau'n llawer gwell na'r hyn ydoedd ychydig o flynyddoedd yn ôl, ond fe erys yn annatblygedig. Mae'r hollt 'strategol / gweithredol' wedi gweithio'n eithaf da, ond nid yw hollti rheolaeth gyffredinol y timau hyn wedi bod mor llwyddiannus." Nodwyd y ffordd yr ymdriniwyd â Thwristiaeth hefyd ar gyfer gwella, gyda'r Prif Weithredwr yn ceisio swyddogaeth Twristiaeth, Marchnata a Digwyddiadau gryfach.

Ailadroddwyd gweledigaeth y Prif Weithredwr ar gyfer newid a thrawsffurfio gan Arweinydd y Cyngor a ddywedodd “ Mae’n rhaid i ni ddangos mwy o arweinyddiaeth ac ysbrydoli hyder mewn busnesau presennol a’r dyfodol....Mae’n rhaid i ni chwarae mwy o ran gyda’r gymuned fusnes leol” ac aeth ymlaen i ddweud “Mae gennym ddiwydiant twristiaeth anferth, ond a ydym yn gwneud y gorau o’r hyn sydd gennym?”.

Mewn ymateb i’r heriau hyn, gwnaethpwyd adolygiad gwasanaeth o’r Tîm Adfywio, y Rhyl yn Symud Ymlaen (RGF) a Chefnogi Busnes a Thwristiaeth ddiwedd haf 2012 a oedd yn cynnwys adolygiad o ffeiliau personél a chyfarfodydd un i un gyda 23 o’r 29 staff a oedd yn trosglwyddo i’r gwasanaeth, a oedd yn cynnwys rheolwyr o bob adain. Trefnwyd cyfarfodydd un i un ynghyd â gweithdy blaenoriaeth gwasanaeth, a chyfarfodydd tîm gyda’r Pennaeth Tai a Datblygiad Cymunedol yn bresennol. Dyma ganfyddiadau allweddol o’r adolygiad:

- Mae strwythurau tîm wedi’u datblygu’n wael, sy’n arwain at gyfathrebu gwael a hyblygrwydd cyfyngedig wrth ddefnyddio staff
- Mae gan y gwasanaeth broffil eithaf isel ac nid ydyw ar hyn o bryd yn dangos brand cryf ar gyfer y cyngor
- Nid yw monitro perfformiad wedi ei ddatblygu’n llawn ar draws meysydd gwasanaeth, gydag ychydig o gyfle i ddangos canlyniadau
- Mae diffyg mewn hyrwyddo gwasanaeth – nid oes dull trefnus i gadw canlyniadau cadarnhaol a rhannu’r rhain yn fewnol ac allanol
- Nid yw’r cyngor yn agos at fusnesau
- Teimlodd staff nad oedd yr hollt ar draws gwasanaethau a ddigwyddodd 18 mis yn ôl rhwng agweddau gweithredol a strategol wedi gweithio’n dda iawn yn gyffredinol, er gwnaethpwyd pob ymdrech i wneud iddi weithio.
- Fe wnaeth y staff a gafodd gyfweiliad siarad am sut oedd gwasanaethau’n dameidiog, yn enwedig mewn perthynas â’r swyddogaeth dwristiaeth

Yn ogystal ag ymgysylltu â staff, cynhaliwyd nifer o ddigwyddiadau budd-ddeiliaid pwysig i gael safbwyntiau ehangach ar sut oedd y gwasanaeth yn perfformio ac yn cael ei ystyried. Felly, cynhaliwyd Adolygiad o’r Rhyl yn Symud Ymlaen (RGF) a welodd yr angen am fwy o gydlyniant ac integreiddiad o gyfleoedd datblygu economaidd ac adfywio drwy alinio RGF, Strategaeth Dinas y Rhyl a rhaglen Cymunedau’n Gyntaf yn effeithiol.

Awgrymodd adborth o’r Gweithdy ar gyfer Aelodau ar Ddatblygu’r Economi bod angen i swyddogaeth datblygu’r economi dyfu sectorau preifat a thrydydd sector, gwneud y defnydd gorau o adnoddau naturiol Sir Ddinbych, darparu cefnogaeth well i fusnesau a gwneud y gorau o fuddsoddiad drwy Ewrop a Ffrydiau Ariannu eraill.

Datblygwyd Bwrdd Seinio Sector Preifat hefyd a nododd nad ydyw’n hawdd gwneud busnes gyda’r Cyngor gan ei fod yn gallu bod yn gymhleth, biwrocraidd ac yn adweithiol.

Mae’r gwaith a wnaethpwyd mewn perthynas â ffurfio Strategaeth Uchelgais Economaidd a Chymunedol Cyngor Sir Ddinbych hefyd wedi bod yn ddylanwadol wrth ddatblygu’r strwythur. Mae’r weledigaeth o “gydweithio i adeiladu lle, lle gall busnesau newydd a phresennol ffynnu, ein trefi a’n cymunedau lewyrchu, a’n

preswylwyr yn weithredol ac yn mwynhau bywyd o ansawdd da” angen newid dull ac ail-alinio adnoddau i ddarparu’r blaenoriaethau hyn.

Cododd y ffactor pwysig olaf wrth ffurfio’r cynlluniau ar gyfer y strwythur adfywio o ganlyniad i ddogfen ymgynghori “Lleoedd Llewyrchus Llawn Addewid” a gynhyrchwyd gan Lywodraeth Cymru yn Hydref 2012 a amlinellodd y newidiadau allweddol yn ei ddull i adfywio, sef :

- Canolbwyntio ar **ganlyniadau** sy’n ymwneud â chymunedau llwyddiannus, sy’n dysgu ac yn iachach, gan wneud cysylltiadau â rhaglenni cydategol Llywodraeth Cymru
- I gael eu harwain gan dair **egwyddor** allweddol o (i) waith partneriaeth (ii) dull strategol (yn seiliedig ar dystiolaeth, yn canolbwyntio ar bobl a lle, cynllunio gofodol ac ati) a (iii) cynaliadwyedd (cynnwys cymunedau, cynllunio ar gyfer y tymor hir ac ati)
- Ymrwymiad wedi’i adnewyddu i **weithio ar draws-portffolios** yn y Llywodraeth
- **Llywodraethu cryfach** - gyda strwythur darparu cenedlaethol, rhanbarthol a lleol eglur.

Tra bod y cynnig uchod yn berthnasol i strategaethau adfywio cenedlaethol, mae’r ffocws ar ganlyniadau, gweithio mewn partneriaeth, mabwysiadu dull strategol, gweithio ar y cyd ar draws portffolios, a datblygu llywodraethu cryf a mesurau atebolrwydd yr un mor bwysig, dilys a chymwys ynghylch sut rydym yn rheoli a darparu blaenoriaethau adfywio a datblygiad economaidd yn lleol.

Felly i orffen, ar nifer o lefelau, ni fyddai’r strwythur presennol, canolbwynt sgiliau a dyraniad adnoddau yn addas ar gyfer y diben nac yn gallu darparu’r rhaglen uchelgeisiol o Adfywio a Datblygu busnes fel y cynhwysir yn y Cynllun Corfforaethol a’r Strategaeth Uchelgais Economaidd sy’n datblygu.

Strwythur Newydd (ceir copi yn Atodiad 1 er gwybodaeth)

Wrth ddatblygu’r strwythur newydd i Adfywio, edrychwyd ar nifer o awdurdodau, gan gynnwys Sir y Fflint, Wrecsam, Conwy, Sir Gaerfyrddin, Ynys Môn a Chyngor Gorllewin Swydd Gaer a Chaer. Ymhellach at hyn, cynhaliwyd ymgynghoriad llawn gyda’r staff sy’n golygu bod rhai newidiadau sylweddol i’r strwythur terfynol.

Bydd gan y strwythur newydd ffocws lleol, sy’n adeiladu ar drefniant un man cyswllt , ac yn ceisio cysylltu gwasanaethau o fewn a rhwng ffiniau Grŵp Ardal Aelodau. Dylai’r dull hwn sy’n canolbwyntio ar leoedd mewn gwasanaethau ei wneud yn haws i aelodau, busnesau a budd-ddeiliaid gael cyngor, cymorth a chefnogaeth o safon gan dimau sy’n agos i’r cymunedau maent yn eu gwasanaethu, a galluogi bod gwasanaethau’n cael eu haddasu ar gyfer anghenion unigol cleientiaid.

Bydd y strwythur yn lleihau’r uwch dîm o 3 rheolwr i lawr i 1 ac yn bwriadu ail-fuddsoddi arbedion mewn darpariaeth rheng flaen drwy Arweinydd y Tîm a swyddi swyddogion prosiect. Bydd hyn yn hwyluso tîm rheoli gweithredol sydd â mwy o

hyblygrwydd i ddyrannu adnoddau a chaniatáu mwy o gapasiti a gallu ar y rheng flaen i ddarparu prosiectau a blaenoriaethau allweddol.

Bydd dull cadarn i reoli perfformiad yn cael ei oruchwylio gan Dîm Ansawdd a Pherfformiad Tai a Datblygiad Cymunedol a fydd yn sicrhau y bydd blaenoriaethau Cynllun y Dref, y Cynllun Corfforaethol, y Rhyl yn Symud Ymlaen a blaenoriaethau allweddol eraill yn cael eu darparu ar amser, o fewn y gyllideb ac o safon uchel. Bydd cymhorthfa perfformiad misol yn cael ei chynnal a darperir adroddiadau chwarterol i aelodau sy'n olrhain perfformiad yn erbyn Cynlluniau Tref ac Ardal. Ni fydd dulliau adrodd Bwrdd Rhaglen y Rhyl yn Symud Ymlaen yn cael unrhyw effaith gan y rhaglen ailstrwythuro.

Mae disgwyl y bydd yr Uwch Dîm Rheoli yn cael ei ailstrwythuro erbyn diwedd Mai 2013. Yna bydd Pennaeth y Gwasanaeth a'r Rheolwr Economaidd a Datblygiad Busnes yn gweithio gyda'r arweinwyr tîm i gytuno ar ofynion adnoddau ar gyfer bob ardal ac fe gynhelir proses recriwtio i benodi swyddogion prosiect i swyddi gwag. Bydd swyddi gwag o fewn yr ailstrwythuro'n cael eu clustnodi i staff o fewn y tîm Adfywio, a disgwylir y bydd pob swydd wedi'i llenwi erbyn diwedd 2013.

5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaeth Corfforaethol?

Mae datblygu'r economi leol yn Flaenoriaeth Gorfforaethol i Sir Ddinbych, ac mae ailstrwythuro'r swyddogaeth adfywio wedi'i ddylunio i adeiladu ar gapasiti a gallu'r gwasanaeth i ymateb yn gadarnhaol i gwrdd â'r flaenoriaeth hon.

6. Beth fydd yn ei gostio a sut bydd yn effeithio ar wasanaethau eraill?

Bydd yr ailstrwythuro'n niwtral o ran cost. Drwy leihau rheolwyr mae arbedion wedi'u cynhyrchu gan fod y rhain wedi'u hail-fuddsoddi mewn gwasanaethau rheng flaen drwy Arweinydd y Tîm a swyddi cefnogi prosiect. Mae proses gwerthuso swydd wedi'i chynnal hefyd i asesu'r cyflog a'r raddfa'n annibynnol mewn swyddi yn y strwythur newydd sydd wedi golygu bod rhai arbedion bach wedi'u gwneud.

Felly, ni ddylai fod angen adnoddau ychwanegol gyda'r ailstrwythuro ond yn hytrach mae'n bwriadu gwneud gwell defnydd o'i adnoddau presennol. Ni ragwelir unrhyw faterion cyfreithiol, amgylcheddol neu fioamrywiaeth drwy ailstrwythuro. Fodd bynnag, efallai y bydd rhywfaint o effaith ar TGCh wrth i'r gwasanaeth symud ymlaen i wneud y mwyaf o liniaduron a thechnoleg ddeallus i alluogi mwy o waith hyblyg a lleol i gefnogi busnesau a chymunedau.

7. Beth yw prif gasgliadau'r Asesiad o Effaith ar Gydraddoldeb a gynhaliwyd am y penderfyniad?

Cynhaliwyd asesiad effaith ar gydraddoldeb sy'n amgaeedig er gwybodaeth (Atodiad 2). Mae'r Gwasanaeth wedi cydnabod hawliau pellach staff ar absenoldeb mamolaeth ac wedi gweithredu i sicrhau nad ydynt yn cael eu gwahaniaethu'n anghyfreithlon drwy gydol y broses ailstrwythuro.

8. Pa ymgynghoriadau a gynhaliwyd gydag Archwilio ac eraill?

Mae Pennaeth Tai a Datblygiad Cymunedol wedi dangos y cynlluniau ailstrwythuro i bedwar o'r Grwpiau Ardal Aelodau, er gwybodaeth, i'w dosbarthu a chael adborth. Fe ymwelir â phob Grŵp Ardal Aelodau i gael adborth aelodau ar y gwasanaeth a ddarperir drwy'r ailstrwythuro. Mae ymgynghoriad sylweddol wedi'i gynnal gydag aelodau o staff yn unol â pholisïau a threfnau'r Cyngor.

9. Datganiad y Prif Swyddog Cyllid

Nid oes unrhyw gostau ychwanegol yn codi o'r Ailstrwythuro.

10. Pa risgiau sy'n bodoli ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

Y brif risg sy'n gysylltiedig â'r ailstrwythuro yw na fydd yn darparu'r canlyniadau yn ôl y disgwyl, a bydd angen ailstrwythuro arall ar ôl hynny. Ceisir lleihau'r risg hon drwy fabwysiadu dull strategol i ailstrwythuro gwasanaeth, sydd â dau gam penodol. Cam Un i benodi uwch dîm rheoli a'u chynnwys wrth ddatblygu a ffurfio Cam Dau, a fydd yn dyrannu adnoddau i dimau rheng flaen. Bydd y defnydd o broses cyfateb swyddi gadarn, ynghyd â chanolfan asesu a phroses gyfweld yn seiliedig ar gymhwysedd yn sicrhau bod staff gyda'r sgiliau, profiad a gallu cywir yn cael eu penodi i swyddi yn yr ailstrwythuro.

Gallai diffyg y swyddogaeth Twristiaeth, Marchnata a Digwyddiadau gadarn arwain at strategaethau allweddol, gan gynnwys Cyrchfan Sir Ddinbych yn methu â chael eu darparu, ac ni fydd y fantais economaidd o strategaeth digwyddiadau llwyddiannus yn cael ei gwireddu.

11. Pŵer i wneud y Penderfyniad

Mae'r adroddiad er gwybodaeth i Aelodau ac iddynt wneud sylwadau arno. Mae'n ffurfio ymateb y Gwasanaeth Adfywio i'r heriau a amlinellir ym mhapur "Cyngor Ardderchog yn Agos at ei Gymuned" a ddatblygwyd gan y Prif Weithredwr ym Mehefin 2012 ac yn darparu dull cysylltiedig, cadarn, strategol ac alinio adnoddau i ddarparu blaenoriaethau Uchelgais Economaidd y Cyngor.

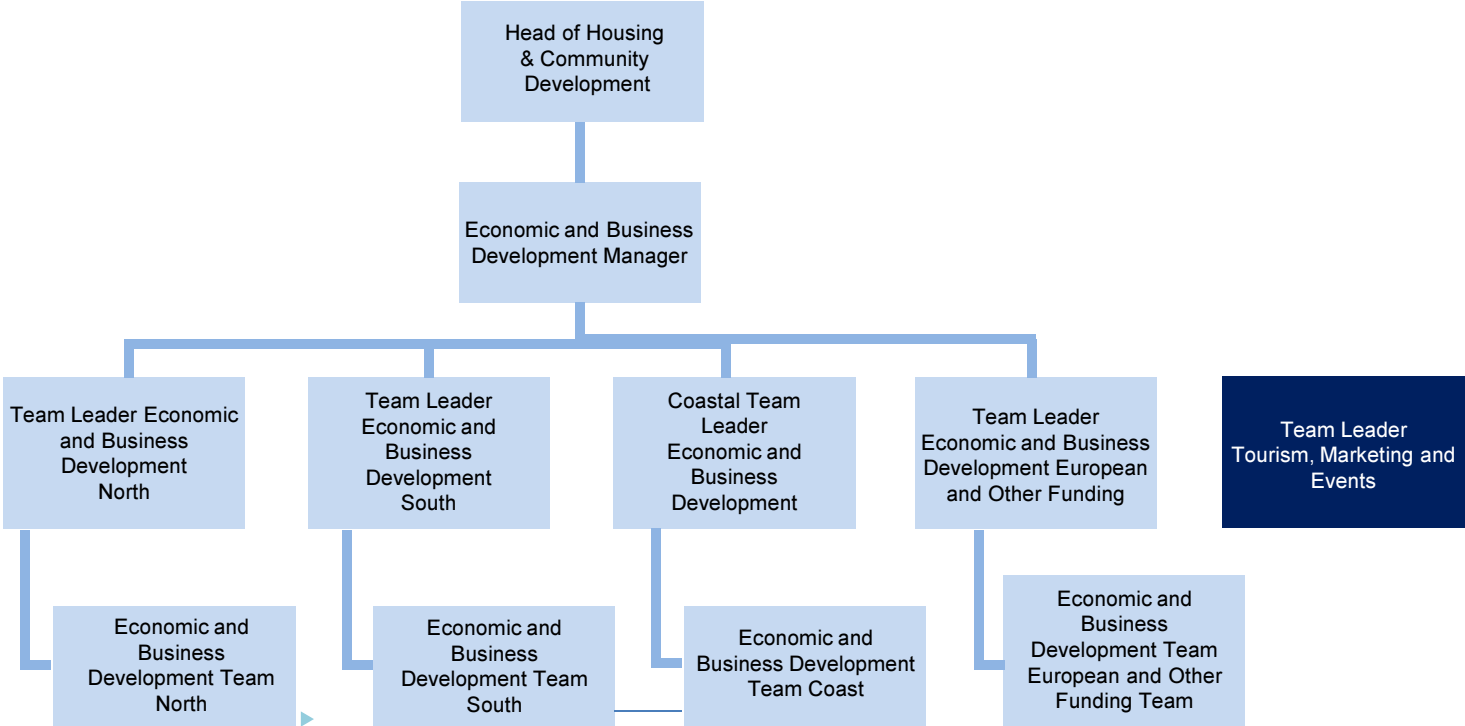
Mae Erthygl 6.3.2 o Gyfansoddiad y Cyngor yn nodi swyddogaeth archwilio mewn perthynas â materion a amlinellir yn yr adroddiad hwn.

Swyddog Cyswllt:

Pennaeth Tai a Datblygiad Cymunedol
Ffôn: 01824 712955

Mae tudalen hwn yn fwriadol wag

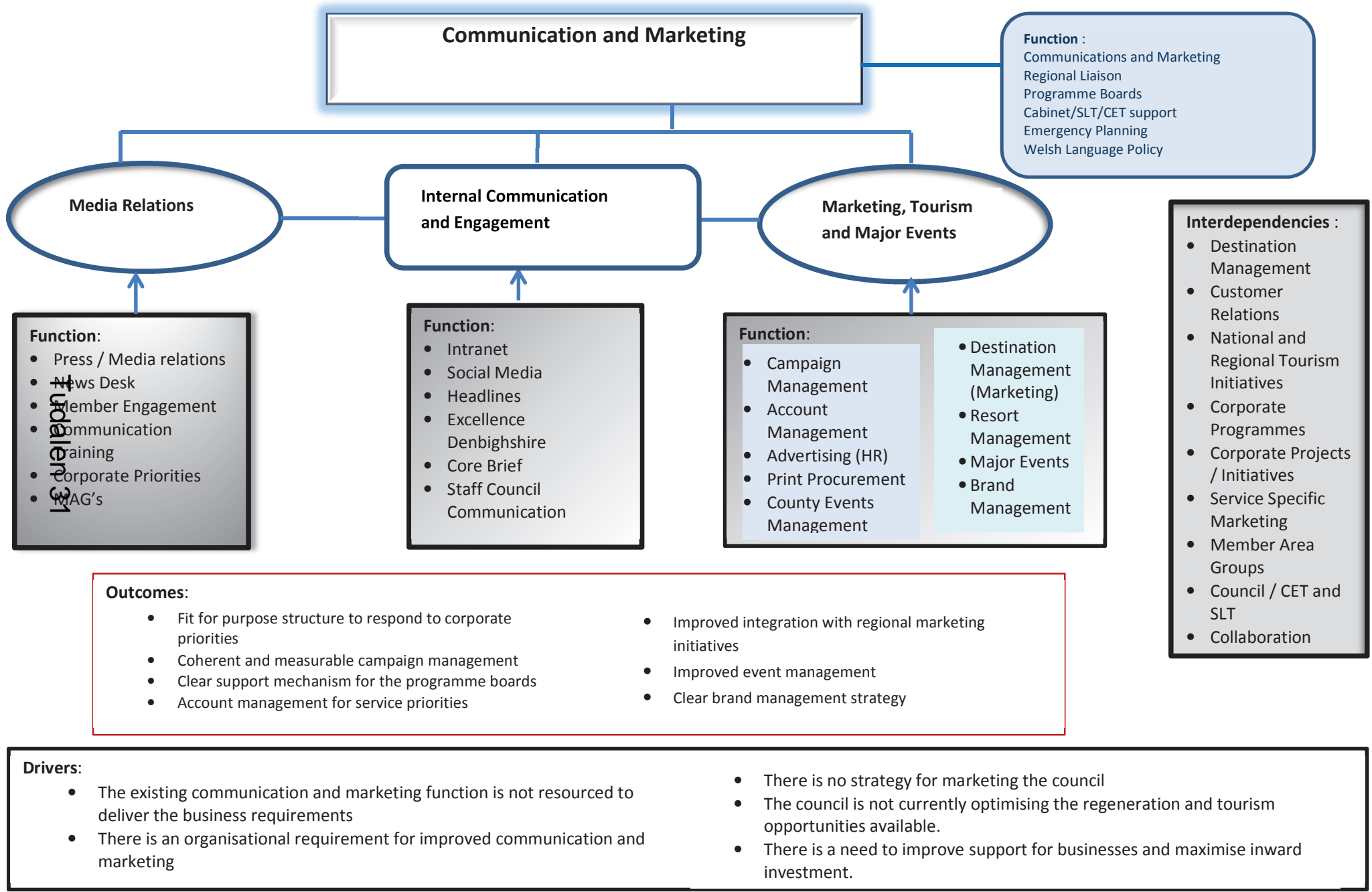
Economic and Business Development



Tudalen 29



Mae tudalen hwn yn fwriadol wag



Communication and Marketing

Function :
 Communications and Marketing
 Regional Liaison
 Programme Boards
 Cabinet/SLT/CET support
 Emergency Planning
 Welsh Language Policy

Media Relations

Function:

- Press / Media relations
- News Desk
- Member Engagement
- Communication Training
- Corporate Priorities
- MAG's

Internal Communication and Engagement

Function:

- Intranet
- Social Media
- Headlines
- Excellence Denbighshire
- Core Brief
- Staff Council Communication

Marketing, Tourism and Major Events

Function:

- Campaign Management
- Account Management
- Advertising (HR)
- Print Procurement
- County Events Management
- Destination Management (Marketing)
- Resort Management
- Major Events
- Brand Management

Interdependencies :

- Destination Management
- Customer Relations
- National and Regional Tourism Initiatives
- Corporate Programmes
- Corporate Projects / Initiatives
- Service Specific Marketing
- Member Area Groups
- Council / CET and SLT
- Collaboration

Outcomes:

- Fit for purpose structure to respond to corporate priorities
- Coherent and measurable campaign management
- Clear support mechanism for the programme boards
- Account management for service priorities
- Improved integration with regional marketing initiatives
- Improved event management
- Clear brand management strategy

Drivers:

- The existing communication and marketing function is not resourced to deliver the business requirements
- There is an organisational requirement for improved communication and marketing
- There is no strategy for marketing the council
- The council is not currently optimising the regeneration and tourism opportunities available.
- There is a need to improve support for businesses and maximise inward investment.

Mae tudalen hwn yn fwriadol wag

Appendix 2

Re-structure Of Communications Marketing and Regeneration 10 April 2013

Equality Impact Assessment

Restructure of Communications Marketing and Regeneration

Contact: Sian Owen

Updated: 08.05.2013

1. What type of proposal / decision is being assessed?

A service review or re-organisation proposal

2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

The project has arisen as a result of organisational changes and expectations which have been set out in the paper written by the Chief Executive 'An excellent council, close to its community'. Housing and Community Development Services are developing their vision for the service which seeks to deliver this aim and builds upon the Housing Services vision

The scale of change and transformation required to deliver this project should not be underestimated. This is a significant undertaking and cannot be undertaken without bespoke project support. As CET are aware the Head of Housing and Community Development has been working seamlessly with the Head of Communication, Marketing and Leisure to develop a more integrated, aligned and joined up approach to Marketing, Communications and Tourism and this project shall build upon the excellent foundations which have been developed in this regard and extend the restructuring to encompass the whole regeneration and economic development function. The engagement of the same project manager will ensure that a consistent approach is maintained and that the interdependency between the two reviews is managed

The project will ensure that services are redesigned to ensure an integrated approach to the delivery of economic and community ambition and the marketing aspirations.

The project will identify the key activities that need to be developed or changed in order to deliver marketing and our economic ambition more effectively in Denbighshire. This project will inform the more detailed review of Marketing,

Communications, Business Support and Tourism.

A period of staff engagement and communication has already taken place and has highlighted the business need for restructuring the function. This document should be read in conjunction with the business case for the change.

3. Does this proposal / decision require a full equality impact assessment? If no, please explain why.

(Please refer to section 1 in the toolkit above for guidance)

Yes	
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4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken

(Please refer to section 1 in the toolkit for guidance)

This assessment is made particularly to meet the specific need to assess the impact on the protected characteristic "pregnancy and maternity" which is of particular relevance in this project as two members of the team are on maternity leave.

In order to ensure fairness through the process the following steps have been taken

Regular 1 to 1 briefings

Regular team briefings and workshops

Formal and informal consultation process and response recorded and published to all staff

Frequent e-mail updates to home address at the same time as those who are office based

Hard copies of documents posted to home address when requested

When job matching the provision of free childcare and access to the DCC system via the Oak Tree Centre, to allow individuals the opportunity to complete the job matching forms.

Legal advice sought as to the employment status of staff on maternity leave post the job matching process.

We are following advice provided by our equalities officer and comply with the relevant HR policies. These policies have been impact assessed by HR.

The consultation process for all affected staff has been undertaken throughout the project and a detailed log has been maintained recording the contact between staff and the project team, the queries they have raised and the answers they received. No equality issues have been raised by staff through consultation.

The impact on females of the potential relocation of posts will be considered and staff have been asked to express an interest in the posts that most suit them.

The process of re-structuring has not yet been completed therefore this document is a live document and will be updated as the project progresses particularly with reference to the potential impact of redundancy, moving staff locations and changes to terms and conditions. If the consultation process identifies any issues

which impact staff disproportionately then action will be considered to mitigate this impact, including flexible working options.

- 5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**
(Please refer to section 1 in the toolkit for a description of the protected characteristics)

Yes a positive and pro-active approach has been taken regarding the protected characteristic " pregnancy and maternity" which guarantees the employment rights of staff members on maternity leave.

- 6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**

No all members of staff have been given the opportunity to raise any concerns through the consultation process and no equality issues have been raised. This will continue to be monitored as the project moves into the next phase.

- 7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.**

Yes	The proposal has been amended to take account of the enhanced rights of employees on maternity leave. Presently there are two members of staff on maternity leave which has resulted in both members of staff being offered team leader position. One member of staff has accepted the Team Leader (North) position whilst the other member of staff accepted a project officer position which shall be incorporated into the next phase of the restructuring process. Furthermore, the actual impact of all re-structures will be monitored corporately through workforce analysis by protected characteristic
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- 8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?**

Yes	The actual impact of the proposal will be reviewed after implementation to see if any lessons can be learned
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Action(s)	Owner	Date
Legal Advice Sought	Joanne Moore	10.03.13
Review advice and take appropriate action	Project Team	19.04.13
Posts offered to two people on maternity leave following job matching process	Peter McHugh	22.04.13
Impact assessment reviewed following the appointment of the team manager as this person will be responsible for the design of the team below team leader level	Peter McHugh	Start of Design of next phase of restructure

9. Declaration

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

Review Date:	21.06.13
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Name of Lead Officer for Equality Impact Assessment	Date
Sian Owen	<10.04.13>

Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.

Mae tudalen hwn yn fwriadol wag

Adroddiad i'r:	Pwyllgor Archwilio Cymunedau
Dyddiad y cyfarfod:	23 Mai 2013
Aelod/Swyddog Arweiniol	Aelod Arweiniol Cwsmeriaid a Chymunedau/Uwch Swyddog – Strategaeth a Phartneriaethau
Awdur yr Adroddiad:	Uwch Swyddog – Strategaeth a Phartneriaethau
Teitl:	Adolygu'r Strategaeth Tai Lleol – Sir Ddinbych

1. Am beth mae'r adroddiad yn sôn?

- 1.1 Mae'r Strategaeth Tai Lleol (STLI) yn nodi'r sefyllfa tai lleol ar hyn o bryd ym mhob daliadaeth ac yn darparu cyfeiriad strategol am bum mlynedd. Mabwysiadwyd y STLI presennol yn 2007 ac mae yn y broses o gael ei hadolygu yn llawn ar hyn o bryd.

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

- 2.1 Rhoi'r wybodaeth ddiweddaraf ar y cynnydd wrth adolygu'r STLI newydd sy'n cael ei datblygu mewn partneriaeth â phrifysgol Glyndŵr.
- 2.2 Rhoi cyfle cynnar i aelodau gael cyfrannu at y STLI sy'n datblygu.

3. Beth yw'r Argymhellion?

- 3.1 Dylai'r aelodau nodi'r cynnydd a wnaed a'r ystod heriau tai presennol sydd angen eu cynnwys yn y STLI.
- 3.2 Dylai'r aelodau ystyried cynnwys yr adroddiad ac argymell materion i'w cynnwys yn y STLI newydd (2013-18).

4. Manylion am yr Adroddiad

4.1 Cyd-destun

Roedd y STLI yn ganlyniad i lawer iawn o ymgynghori gydag ystod eang o fudd-ddeiliaid a cafodd ei mabwysiadu yn 2007. STLI y sir yw'r strategaeth allweddol gyffredinol mewn perthynas â thai ac mae'n darparu cyfeiriad strategol. Mae'n nodi'r sefyllfa dai bresennol a'r cyfeiriad i'r dyfodol.

Bydd y STLI newydd yn wahanol i fersiwn 2007 mewn nifer o ffyrdd:

- Amgylchedd tai dynamig a newidiol gyda heriau newydd – diwygiadau lles, pobl yn gohirio prynu tai, yr effaith adfywio ehangach ar dai, ayyb. Mae'r farchnad dai yn wahanol iawn i'r un yn 2007.

- Dogfen newydd, arloesol gyda gwell ffocws y mae gennym fwy o reolaeth arni o ran cynnwys
- Gwell ffocws ar brosiectau ar y cyd yng Ngogledd Cymru
- Dewiswyd Prifysgol Glyndŵr i adolygu'r STLI mewn partneriaeth agos gyda Chyngor Sir Ddinbych oherwydd eu bod yn cynnig cyfoeth o arbenigedd, profiad rhagorol a gwerth am arian

4.2 Heriau tai allweddol yn Sir Ddinbych

Mae Sir Ddinbych yn wynebu cyfnodau heriol gan gynnwys:

- Mae'r Cyngor a'i bartneriaid yn wynebu heriau ariannol. Mae'r Grant Tai Cymdeithasol yn lleihau i ychydig dros £1 miliwn o'i gymharu â £9 miliwn yn 2008. Mae agwedd ragweithiol Cyngor Sir Ddinbych wedi golygu cael bron i £700,000 o arian ychwanegol gan Lywodraeth Cymru.
- Mae diffyg tai fforddiadwy yn y sir, yn enwedig mewn ardaloedd gwledig a rhai ardaloedd trefol. Rydym yn archwilio dulliau eraill o ariannu prosiectau tai fforddiadwy.
- Trosiant stoc Cyngor/Cymdeithas Tai cymharol isel yn y Sir. Mae bodloni'r safonau tai rŵan ac yn y dyfodol yn her sylweddol
- Pwysigrwydd cynyddol y sector rhent preifat yn y sir. Mae llawer mwy o bobl yn oedi gwneud penderfyniadau i brynu tai yn yr hinsawdd economaidd bresennol ac yn gweld hyn fel dewis arall. Mae cyflwr y stoc yn y sector hwn yn ystyriaeth allweddol
- Prisiau tai cymharol sefydlog yn y sir gyda throsiant cyfyngedig yn dibynnu ar faint a lleoliad yr eiddo.
- Darparu ymyraethau wedi'u cynllunio a'u mesur i liniaru effeithiau Diwygiadau Lles
- Mae gan Sir Ddinbych boblogaeth sy'n heneiddio ac mae angen ystod o ddewisiadau i alluogi aelwydydd i wneud dewisiadau gwybodus ynglŷn â'r dyfodol.
- Mae'r wybodaeth ddiweddaraf am anghenion tai (Prifysgol Glyndŵr 2011) wedi dangos yr angen am ragor o eiddo 2/3 ystafell wely.

4.4 Proses ddatblygu STLI

Mae'r broses yn cynnwys yr elfennau a ganlyn:

- Ymchwil cefndir
- Datblygu dogfen ddrafft amlinellol i annog trafodaeth (Archwilio)
- Ymgynghoriad eang gyda budd-ddeiliaid gan gynnwys dyddiau ymgynghori.

- Datblygu drafft terfynol o ganlyniad i'r ymgynghoriad
- STLI Terfynol – angen ei fabwysiadu gan y Cyngor Llawn
- Datblygu crynodeb gweithredol a fersiynau hawdd eu darllen

4.5 **Adroddiad drafft**

Mae Atodiad A yn cynnwys canfyddiadau allweddol yr ymchwil a drafft amlinellol y STLI i annog trafodaeth.

5. **Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

5.1 Mae'r Cynllun Corfforaethol yn darparu saith amcan strategol, ac mae pedwar o'r rhain yn ymwneud yn uniongyrchol â thai:

- Mae ansawdd tai yn allweddol i wella safonau byw ac felly byddwn yn cyflawni targedau tai fforddiadwy Llywodraeth Cymru a bydd llai o bobl ar y rhestr aros am dai

- Mae datblygu'r economi lleol yn hanfodol bwysig – bydd y flaenoriaeth hon yn canolbwyntio ar roi cefnogaeth gref ar gyfer busnesau lleol, twristiaeth cynyddol, buddsoddiad yn ein trefi a'n pentrefi ac adfywio ardaloedd dan anfantais

- Rydym yn gwybod bod tai gofal ychwanegol yn darparu gwell ansawdd bywyd ar gyfer llawer o bobl ddiamddiffyn yn y gymuned. Bydd gennym ragor o dai gofal ychwanegol o llai o bobl yn byw mewn tai gofal preswyl. Byddwn yn parhau i wella gwasanaethau diogelu oedolion a phlant fel bod y bobl ddiamddiffyn yn ein sir mor ddiogel â phosibl.

- I ddarparu'r blaenoriaethau hyn, mae'n rhaid i'r Cyngor fod yn fodern a chanolbwyntio ar gwsmeriaid: safonau gwasanaeth cwsmer syml ar gyfer pob gwasanaeth, gweithlu hyblyg a defnydd technoleg effeithiol i gael gwared â biwrocratiaeth gostus.

6. **Beth fydd yn ei gostio a sut bydd yn effeithio ar wasanaethau eraill?**

6.1 Mae'r prosiectau yn y STLI o fewn y gyllideb bresennol neu'n destun grantiau gan sefydliadau allanol.

7. **Beth yw prif gasgliadau'r Asesiad o Effaith ar Gydraddoldeb a gynhaliwyd am y penderfyniad? Dylid cynnwys yr Asesiad o Effaith ar Gydraddoldeb a gwblhawyd fel atodiad i'r adroddiad.**

Cynhelir Asesiad o Effaith ar Gydraddoldeb cyn mabwysiadu'r STLI.

8. Pa ymgynghoriadau a gynhaliwyd?

8.1 Datblygwyd cynllun ymgynghori gan gynnwys yr elfennau allweddol a ganlyn:

- Trafodaethau rheolaidd a diweddariadau gyda'r Aelod Arweiniol Cwsmeriaid a Chymunedau
- Trefnwyd 2 ddiwyddiad Strategaeth Tai Lleol ar gyfer:
 - 30 Mai – Canolfan Cae Cymro (Neuadd y Pentref) Clawddnewydd
 - 5 Mehefin – Eirianfa, Factory Place, Dinbych
- Bydd drafft STLI llawn yn cael ei lunio pan fydd yr ymgynghoriad wedi'i gwblhau
- Bydd angen i'r Cyngor Llawn fabwysiadu'r STLI

9. Pa risgiau sy'n bodoli ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

9.1 Mae risgiau pob prosiect sydd wedi'i gynnwys yn y STLI yn cael eu monitro a'u gwerthuso yn rheolaidd fel rhan o'r agwedd rheoli prosiectau.

10. Pŵer i wneud y Penderfyniad

10.1 Mae Deddf Llywodraeth Leol 2003 – Rhan VII yn rhoi pwerau cyffredinol i'r Cyngor lunio'r STLI a'r polisiau cysylltiedig.

10.2 Mae Erthygl 6.3.1 Cyfansoddiad y Cyngor yn nodi yr ymgynghorir â'r Pwyllgor Archwilio ynglŷn ag unrhyw newidiadau arfaethedig i'r Fframwaith Polisi – mae'r Strategaeth Tai Lleol yn rhan o Fframwaith Polisi'r Cyngor ac mae erthygl 6.3.3(a) yn nodi wrth ddefnyddio ei swyddogaethau adolygu a datblygu polisiau y gall y pwyllgor archwilio "helpu'r Cyngor a'r Cabinet i ddatblygu ei gyllideb a'r fframwaith polisi trwy ddadansoddi materion polisi yn fanwl..."

Swyddog Cyswllt:

Uwch Swyddog – Strategaeth a Phartneriaethau
Rhif Ffôn: 01824 712282

Denbighshire County Council

Summary of the Progress report 2013-2018 Local Housing Strategy

May 2013

SUMMARY VERSION

Dr. Colin Stuhlfelder

& Jane Richardson

Glyndŵr University, Wrexham

Commissioning of the Strategy

The Housing Team at Glyndŵr University was commissioned by Denbighshire County Council in January 2013 to undertake the research, consultation and final production of the new Local Housing Strategy for the period 2013-2018.

The Housing Team previously completed the Update of Housing Need, Demand and Affordability in the Local Housing Market Areas of Denbighshire for the Council in 2011 and continues to work with the Council on a number of other engagement and strategic projects. These include a lead coordinator role for Housing Team member Jane Richardson in the ongoing Single Access Route to Housing (SARTH) project; exploring a common allocations policy for North East Wales. SARTH is itself an important example of the Council's commitment to work collaboratively with local and regional partners towards efficient future services.

The Local Housing Strategy process is an opportunity for the Council and the Housing Team to build on the detailed review of housing need and demand completed in the Update in order to provide the Council with a '... "living" and "relevant" document...' (Welsh Government, 2012b, pg.19) to use in evaluating the ongoing impact of economic uncertainties and ever growing demands on ever decreasing resources. Equally it is also important to use the process and the Strategy to celebrate achievements since the last Strategy in 2007 and the potential for future successes available through targeted interventions and inclusive partnerships with the residents and, public and private sector providers in the County.

The Task set by the Council

The Council's Housing & Community Development team have set the Housing Team the challenge of producing an 'innovative' Strategy able to '...respond to challenges of the dynamic environment as public expenditure reduces and alternative ways of funding housing projects are needed.' (Denbighshire CC, January 2013)

The Strategy must reflect the need for the Housing & Community Development team to be more business orientated, as reflected in its recent restructuring, as well as having a greater focus on the customer and be more outcome-based.

To assist in this the Strategy is to have a focused and reduced number of outcomes, a process reflected in the 2007 Strategy which actively reduced the number of strategic objectives from the 2004 Strategy. The new Strategy will consist of 3 themes with specific objectives and outcomes detailed for each.

The Strategy is to be clearly evidence based and placed in a national, regional and local context where the objectives and outcomes set can be clearly aligned with one or all of these geographic areas with regards to, for example, policy, best practice, and significant pressures; be they economic, social, based on assessments of housing need and demand etc.

Finally the Strategy is to be no more than 25-30 pages long in order to make the document "living" and "relevant" for use not only by the Council but also by the key partners mentioned above. It is the intention of the Housing Team to produce a Strategy of this length that is usable and more importantly accessible and readable for anyone who wishes to use it and participate in housing services and delivery in the County through the next 5 years.

The document being presented to the Scrutiny Group is a much reduced summary of the full Progress Report. The full Progress Report sets out in detail the rationale for the initial selection of the Draft Strategy Vision, themes and objectives, as well as the next stages in the Strategy.

At this stage this Summary, and the full Progress Report, are only the starting point with regards to actually setting the Vision, themes and objectives.

It is the express wish of the Housing & Community Team at the Council (in line with the Local Housing Strategy guidance produced by the then Welsh Assembly Government in 2006), as well as the Housing Team at the University that the entire Strategy development process, beyond the research stage, is informed and developed with the involvement of the residents of the County as well as the key stakeholders likely to be affected by the final Strategy; yourselves as the Scrutiny Group of the Council included.

Moving forward from the Progress Report, there will be a set of public engagement days in late May and early June followed by targeted consultation with public and private sector groups. Access to ongoing opportunities to comment will be made through the Council's own forums, a dedicated Twitter account set up by the University for this Project; as well as the launch of an online survey that will also be made available in a paper format.

Furthermore an intensive round of consultation and assessment with the Housing & Community Team will be undertaken to seek clarification of the results of this initial stage and to formulate an Action Plan for the next 5 years.

A detailed Consultation plan is currently being agreed with the lead officer at the Council, building on the Consultation Statement presented earlier in 2013. A Consultation Briefing paper will be produced with this plan to assist Council staff who will be involved in the process with the Housing Team.

The Housing Team welcomes any comments and suggestions the Scrutiny Group has to make relating to the Progress Report. The vision, themes and objectives detailed in the following chapters are entirely open to adjustment and change based on the feedback received. We hope you are able to see the direct relationships between what is suggested in this Report and what national, regional and local documents indicate. The Housing Team recognises the invaluable worth of local expertise and will seek to be informed by this at all stages proceeding from the initial research.

Glyndŵr Housing Team

May 2013

1.1. **Introduction: The Situation in 2013.**

1.2. The 2011 Update produced by the Housing Team stated:

The ramifications of the 2008 Credit Crunch, the subsequent recession, and the 2010 CRS are still not clearly definable; though it is clear the contraction in the house building sector has occurred to varying degrees. Therefore, when considering changes to the drivers for economic development in the County, described in ... the Fordham Survey, the LDP deposit of 2009, and the Wales Spatial Plan Update of 2008, the only reliable statement to be made, is those drivers detailed as positive for the County may have become, or could be subject to pressures where their ongoing association may become a negative. (Glyndŵr, June 2011, pg.7)

Since the start of the Update project in 2010 and the completion of the research stage of this Local Housing Strategy in 2013, the truth of the statement that the ramifications of the Credit Crunch are ongoing and not clearly definable are obvious.

1.3. The Homes for Wales: A White Paper for Better Lives and Communities of 2012, which should progress to the presentation of legislation later in 2013, will form the national 'spine' of the Strategy with relative national documents such as the Welsh Government's 212 Wales Infrastructure Investment Plan for Growth and Jobs, and the 2013 Vibrant and Viable Place: New Regeneration Framework providing evidence and guidance on the formulation of County-specific objectives and outcomes.

1.4. Similarly, local plans produced by the Council including the 2011 Denbighshire: The Big Plan 2011-14, and the 2012 Corporate Plan 2012-17: An excellent council, close to the community along with the key national documents detailed will form the effective local 'thread' throughout the Strategy. In order to accomplish this, the Housing Team has adapted the methodology detailed in the 2006 Welsh Government Preparing Local Housing Strategies: Revised Guidance to Local Authorities in Wales from the Welsh Assembly Government. The LHS Guide states:

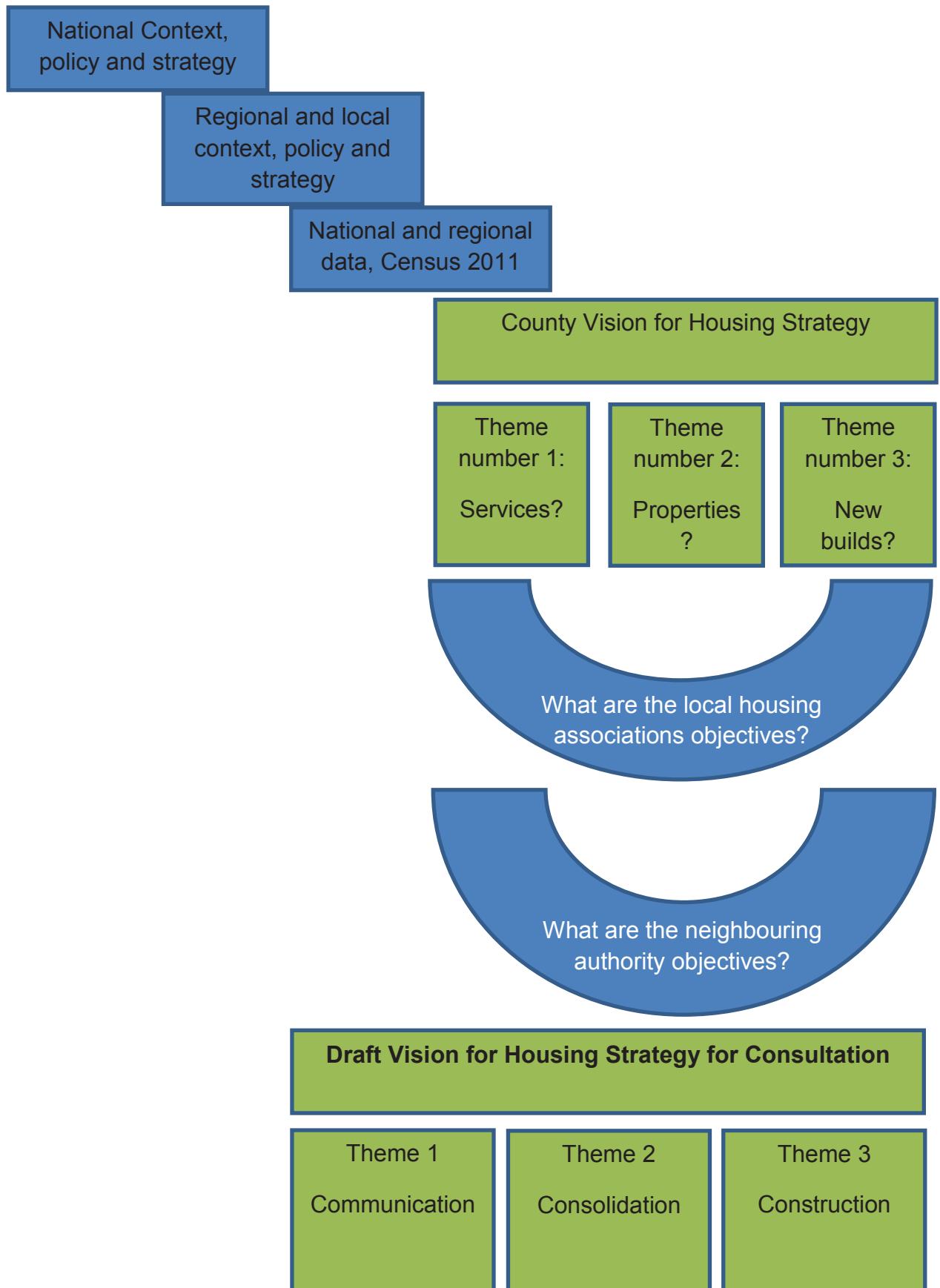
The primary purpose of a Local Housing Strategy is to articulate a locally agreed direction for addressing the housing requirements, problems and opportunities of an area, taking into account national policies and priorities set out in 'Better Homes for People in Wales' (Welsh Assembly Government, October 2006, pg.8)

And;

The Local Housing Strategy must be framed within the context of the overarching vision for the economic, environmental and social well-being of its area and inhabitants set out in the authority's Community Strategy, and be linked closely to other relevant local strategies and plans. (WAG, October 2006, pg.18)

- 1.5. While obviously the currency of the LHS Guide is somewhat out of date, it is this form of 'cascade approach' where local vision, themes and objectives are derived from national, then regional, then local drivers that the Housing Team has adopted. Fig.1 is a visual interpretation of this approach:

Fig.1: Draft model for scoping exercise leading to setting a contextualised County housing vision and strategic objectives.



1.6. **Visualisation in the document and the Vision statement for the strategy**

1.7. With regards to the second element of importance to the Draft Strategy, fig.1 is also an example of the type of visualisation of data the Housing Team is considering for the document in order to aid accessibility and meet the 25-30 page limit set in the brief. Furthermore it is our intention to use a different approach to highlighting key statements that has been used this far in this Report.

1.8. For example, in setting the County Vision for the Strategy, using the 'cascade' principle detailed in fig.2, the various national, regional and local stated visions would be listed. It may aid understanding and accessibility of they were presented thus:

National Context



A home is a vital part of people's lives. It affects their health and well being, quality of life, and opportunities available to them. (Welsh Assembly Government, April 2010, pg.4)

2010

Improving Lives and Communities: Homes in Wales (National Housing Strategy)

National Context



Our approach reflects our values of fairness, social justice, equality, and sustainable development. (Welsh Government, May 2012, pg.14)

2012

Homes for Wales: A White Paper for Better Lives and Communities

National Context



Our **vision** is that everybody in Wales should live in well-connected vibrant, viable and sustainable communities with a strong local economy and good quality of life. (Welsh Government, March 2013b, pg.4)

2013

Vibrant and Viable Places: New Regeneration Framework

Local Context



Everyone whether they buy or rent will be able to access good quality affordable housing which is more energy efficient and designed to meet their needs (Denbighshire CC, accessed 5th of May 2013)

2005

'Vision for Denbighshire 2025'

Local Context



Everyone will have the opportunity to access good quality, affordable housing designed to meet their needs now and in the future, whether they choose to rent or buy a home within Denbighshire. (Denbighshire CC, 2007, pg.7)

2007

Denbighshire Local Housing Strategy 2007-2012

- 1.9. From the perspective of presentation, the reader would see the various influencing comments, in this case relating to the Vision for the Strategy. So when the Draft Vision the Housing Team is proposing in the Strategy, the reader would be able to see clearly where the revised vision draws its inspiration:

Everyone in Denbighshire should be able to live in well connected, vibrant, and viable sustainable communities in homes that meet their ongoing needs of good health, wellbeing and quality of life; whether they rent or own their homes.

- 1.10. This Vision for the County is only a starting point and it, along with the three themes to follow, will be the subject of consultation over the next few months as the Draft Strategy evolves. The Housing Team welcomes any and all feedback relating to these initial suggestions.

Based on a similar approach, and explained in much greater detail in the full Progress Report this summary is based on, the initial proposed Draft Strategy themes are as follows:

Local Housing Strategy Theme 1:

Communication: To actively engage with everyone in the County to provide efficient and well informed services

2.1. Rationale

- 2.2. Each of the three thematic areas has been given a single word name, all of which start with a C (and translate into Welsh equivalents which all start with an A). The purpose in three single word themes is both simplicity and ease of recall. Visually, in materials published after the strategy process and in the final format of the document, the use of three single words, colour coded for readability, is a model successfully used by other organisations including Caerphilly County Borough Council's Strategy (using 'people, property, place') and in the use of colour coding by the Equality & Human Rights Commission.
- 2.3. Having three broad themes also allows for key partner organisations in the County, such as the Registered Social Landlords, to find a point of correlation to the three themes. For example **Communication** is about delivering engagement, efficient services, and gathering and distributing data and intelligence to best coordinate services in the County. This would match up to any set of values or objectives

provided by partners such as Cymdeithas Tai Clwyd. While Tai Clwyd are based in Denbigh, their area of operations extends beyond the County boundary and they cannot therefore be expected to adopt the Council's strategic themes directly. However examination of their 10 core objectives in their Business Plan 2011-2016 would see **Communication** and the objectives to be detailed match up with 6 of these with the other 4 correlating with the 2 other themes proposed for the draft Strategy; **Consolidation** and **Construction**.

- 2.4. There is a discussion to be had relating to using single word themes, even with an explanatory tag as shown above. They are meant to be bold, positive action terms but it may be that some people could struggle with a term such as **Consolidation**. This will be considered when the second theme is discussed in the following chapter.

2.5. As with the County Vision and the three themes, the objectives to follow are indicative of initial objectives for the draft. There is significantly more detail contained in the background research discussed at the start of this Progress Report that supports their selection; including relevant legislative contexts. However, as stated, in the interest of expedience at this early stage of the consultation process, a summary approach has been adopted. The Housing Team would welcome any comments and opinions relating to these, and any areas you believe should be added or amended.

2.6. **Objective 1: Broad and inclusive Engagement opportunities across all tenures**

2.7. **Objective 2: The 'See Through' Housing Service**

2.8. **Objective 3: Gathering and deploying relevant data and intelligence to become the County HUB for Housing.**

2.9. The **Communication** theme and the 3 objectives detailed are essentially cross-cutting objectives in that none of the objectives to follow under **Consolidation** and **Construction** can be successfully implemented without their successful deployment. Hence the listing of **Communication** as the first of the three themes.

Local Housing Strategy Theme 2:

Consolidation: To build on the successes achieved, and to protect and improve the assets Denbighshire already has.

3.1. **Rationale**

- 3.2. Of the three themes, the term **Consultation** may be the one where some people may wonder why this particular word has been used. It aims to be a positive term, stressing that in its communities, buildings, relationships, industries (tourism being an obvious one when considering locations across the County, along the coast and in Llangollen in particular). **Consolidation** suggests has a sense of action relating to enhancement and, even where relationships may be strained, or the physical regeneration is starting from a low base (long term empty properties for example) **Consolidation** suggests there is still something to build on.
- 3.3. Too often strategy documents, both from government and local authorities talk of 'creating' communities as if only the intervention of these powers means any viable community or development can exist. Using the term **Consolidation** suggests instead that the Council wishes to be an active partner, working through the engagement, efficient 'See Through' service, and well defined intelligence gathering and distributing HUB described under the first theme **Communication**.
- 3.4. Therefore, under **Consolidation**, the Council will seek to improve the existing housing stock by continuing to fulfil the Welsh Housing Quality Standard, bring Empty Homes back into use, and examine opportunities to improve energy efficiency across the tenures to tackle Fuel Poverty directly, and by this reduce overall pressures on stretched household budgets.
- 3.5. **Consolidation** will include an objective relating to building on the relationships already established with private sector landlords to ensure better relations and communication between the Council and all private landlords, private landlords and their tenants, and to use the objectives detailed in the **Communication** theme to act as a HUB for information improving the public image of this sector, whilst also acting as a BRIDGE relating to potential loan and grant opportunities.
- 3.6. Finally the **Consolidation** theme will build upon relationships with the service providers and customers of specialised services for hard to reach or vulnerable groups in the County, including those who require specialised services under the various programmes associated with those services, including Supporting People.
- 3.7. **Consolidation** in particular is an opportunity to celebrate the successes within the County, though this will not be the exclusive remit of this particular theme. As indicated at the start of this Progress Report, it is the intention of the Strategy to balance the positive and the negative to provide an accurate picture of what has been achieved and what is still yet to be done.

- 3.8. **Objective 1: Enhancing the Existing Housing Stock**
- 3.9. **Objective 2: Working with the Private Rented Sector**
- 3.10. **Objective 3: Ensuring effective Specialised Services**

Local Housing Strategy Theme 3:

Construction: To ensure new homes meeting the needs, demands and aspirations of Denbighshire's residents are built and help to contribute to the economic strength of the County

4.1. Rationale

- 4.2. The final theme is the most direct, **Construction**. Of the 3 themes it is also the one easiest to associate with a positive action and as with **Consolidation** it builds on the objectives detailed in the **Communication** theme. It also further develops those objectives detailed under the **Consolidation** theme with regards to the Council acting as a BRIDGE for loans and grants, and closer partnership work and the need for choice and adaptability.
- 4.3. The **Construction** theme will consider the need to build new homes directed by the housing needs and demand intelligence the Council has gathered and must capitalise on through the HUB model proposed in the **Communication** theme.
- 4.4. **Construction** will also provide an objective relating to ensuring the County maintains access to national regeneration funds as well as exploring new and innovative forms of funding and partnerships with both the public and private sector.
- 4.5. Finally the **Construction** theme will detail how the broader social and economic benefits of regeneration and new builds, as well as developments and improvements in all the tenures described in the **Consolidation** theme can be used to improve access to work, wellbeing, and quality of life in the County.
- 4.6. **Objective 1: Building new homes to meet need and demand**
- 4.7. **Objective 2: Seeking Innovations in investment and regeneration opportunities**
- 4.8. **Objective 3: Ensuring housing policy helps drive the local and regional economy.**

Mae tudalen hwn yn fwriadol wag

Adroddiad i'r: Pwyllgor Archilio Cymunedau

Dyddiad y cyfarfod: 23 Mai 2013

Aelod/Swyddog Arweiniol: Aelod Arweiniol Gofal Cymdeithasol Oedolion a Gwasanaethau Plant/Pennaeth Gwasanaethau Oedolion a Busnes

Awdur yr Adroddiad: Rheolwr Gwasanaeth: De'r Sir

Teitl: Adolygiad o Wasanaethau Dydd Gogledd Sir Ddinbych

1. Am beth mae'r adroddiad yn sôn?

Mae'r adroddiad hwn yn rhoi trosolwg o'r cynigion i ailfodelu gwasanaethau gofal dydd pobl hŷn. Mae'r cynigion yn ymwneud yn bennaf â newidiadau i ogledd Sir Ddinbych, ond mae'r egwyddorion strategol ategol i hyrwyddo annibyniaeth pobl trwy ail-alluogi a'r defnydd o adnoddau cymunedol yn berthnasol i'r sir gyfan. Mae rhesymeg y cynigion wedi ei darparu. Yn y cynllun ariannol tymor canolig nodwyd y maes hwn fel maes ar gyfer toriadau cyllidebol. Er bod y targed arbedion ar gyfer hyn bellach wedi ei dynnu, gallwn barhau i ddadlau bod angen ailfodelu i sicrhau bod y gwasanaeth a darperir yn gyson â'r dull ail-alluogi ac yn gynaliadwy wrth symud ymlaen.

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

Darparu dadansoddiad o'r rhesymau y tu ôl i'r newid a'r cynigion i symud ymlaen er mwyn gwneud penderfyniad ar fodel y gwasanaeth. Mae Atodiad 1 a 2 yn cynnwys manylion rhai o'r ymgynghoriadau sydd wedi eu cynnal ac elfennau o'r model sydd wedi eu newid i adlewyrchu rhai o'r materion a godwyd.

3. Beth yw'r Argymhellion?

Argymhellir y dylai'r Pwyllgor Archwilio ystyried yr adroddiad ac argymhell y Cabinet i gymeradwyo gweithredu'r model newydd fel y nodir ym mharagraffau 4.10 hyd 4.13.

4. Manylion am yr adroddiad.

- 4.1 Yn 2012 nododd Llywodraeth Cymru'r angen i wasanaethau cymdeithasol Cymru ymateb i'r newid cynyddol yn nisgwyliadau cymdeithasol, y newid demograffig ac i'r sefyllfa anodd o ran caffael adnoddau. *"Mae Gwasanaethau Cymdeithasol yn wynebu cyfres o heriau: Disgwyliadau'r cyhoedd yn newid; cynnydd yn y galw am wasanaethau; newid demograffig; ac adnoddau cynyddol tyn yn golygu na ellir osgoi newid yn y ffordd rydym yn cyflenwi'r gwasanaethau hyn."*
- 4.2 Ym mis Ionawr 2013 cyflwynwyd Bill Gwasanaethau Cymdeithasol a Lles (Cymru) i Lywodraeth Cymru. Disgrifir y Bil fel un sy'n gwednewid y ffordd mae gwasanaethau cymdeithasol yn cael eu darparu, a hynny yn bennaf trwy hyrwyddo annibyniaeth pobl er mwyn rhoi llais a rheolaeth gryfach iddyn nhw.
- 4.3 Mae ein model ar gyfer gofal cymdeithasol oedolion eisoes wedi ei seilio ar yr egwyddorion hyn ac yn dechrau drwy ganolbwyntio ar wasanaethau cyffredinol sy'n

hyrwyddo ac yn cynnal ffordd o fyw iach ac annibynnol yn y gymuned; mae'r ail gam yn cynnwys darparu gwasanaeth i adennill sgiliau, hyder ac annibyniaeth er mwyn galluogi pobl i aros yn annibynnol yn eu cartrefi eu hunain cyn hired â phosib; a, os yw anghenion gofal personol yn dal i fod, cynnal asesiad a chynnig pecynnau cefnogaeth ffurfiol i bobl gymwys er mwyn diwallu eu hanghenion personol.

- 4.4 Ar y cyfan, mae ar bobl eisiau cadw eu hannibyniaeth a'u cysylltiadau yn eu cymuned yn hytrach na mynychu canolfan arbennig ar gyfer pobl hŷn. Mae yna ystod o grwpiau cymunedol a mudiadau sy'n darparu gweithgareddau a chefnogaeth i bobl hŷn yng ngogledd Sir Ddinbych. Mae'r rhain yn cynnwys Clwb Dydd Mawrth Tŷ Caradoc, Canolfan y Jiwbilî ar Ffordd Sea Bank, Clwb Cinio yng Nghlwb Rygbi'r Rhyl, Canolfan Gymunedol y Rhyl ar Ffordd Wellington, Canolfan Fowlio, Cynllun Cyfeillion Gofal, Gwasanaeth Cyfeillion Cymdeithas Alzheimer's a chaffis dementia. Nid yw hon yn rhestr gyflawn o ganolfannau, ond mae'n rhoi syniad i chi o'r adnoddau cymunedol sydd ar gael. Mae rhai defnyddwyr gwasanaeth yn y misoedd diwethaf wedi derbyn cefnogaeth i fanteisio ar y cyfleusterau hyn yn lle derbyn gwasanaeth gofal dydd traddodiadol.
- 4.5 Ceir hefyd nifer o wasanaethau cymunedol datblygedig yn cynnig gwasanaethau i bobl o bob oed. Mae rhai o'r gwasanaethau hyn yn wasanaethau'r Cyngor, e.e. gweithgareddau canolfannau hamdden, ond mae nifer ohonyn nhw yn wasanaethau cymunedol e.e. grwpiau celf a chreffft a grwpiau hobiau. Ar ben hyn rydym ni wedi canfod arian, o arbedion mewn meysydd eraill, i annog ac ysgogi'r datblygiad o weithgareddau cymunedol eraill. Bydd rhywfaint o'r gyllideb sydd wedi ei neilltuo ar gyfer Gwasanaethau Cymdeithasol yn 13/14 yn cael ei defnyddio dros y 3 blynedd nesaf i hyrwyddo cynlluniau ychwanegol i gefnogi gofalwyr.
- 4.6 Rydym ni'n ei hystyried yn bwysig bod pobl yn gallu defnyddio adnoddau cymunedol ac mae'r agwedd hon yn gyson â Bil Gwasanaethau Cymdeithasol a Lles (Cymru). Fodd bynnag, rydym ni'n cydnabod y bydd ar rai pobl angen cymorth i fanteisio ar weithgareddau yn eu cymuned. Mae genyn ni eisoes enghreifftiau o weithwyr prosiect arbenigol yn cefnogi pobl hŷn gyda dementia. Byddwn hefyd yn datblygu cymorth cymunedol i bobl ddiamddiffyn cymwys lle gwelir hyn yn ffordd cost effeithiol i ddiwallu eu hanghenion. Fe all y dull hwn gynnwys taliadau uniongyrchol a chefnogaeth wedi ei chyfyngu gan amser gan staff sy'n gweithio yn ein canolfannau dydd ar hyn o bryd.
- 4.7 Mae ein strategaeth ail-alluogi wedi bod yn llwyddiannus iawn gan alluogi pobl i adennill sgiliau a hyder er mwyn byw'n annibynnol. Serch hynny, rydym ni'n cydnabod y gallwn wneud mwy. Mae angen datblygu cyfleusterau addas i adlewyrchu'r cartref e.e. cegin gartref lle gellir gwneud gwaith ail-alluogi e.e. cefnogi pobl i baratoi a choginio bwyd, golchi dillad a thasgau dyddiol eraill.
- 4.8 Mae Llys Nant a Hafan Deg yn ganolfannau dydd traddodiadol sy'n darparu gwasanaeth gwych a gwerthfawr i'r rheiny sy'n mynd yno. Mae'r bobl sy'n mynychu'r canolfannau a'u gofalwyr yn canmol y gwasanaeth gofal ac yn mwynhau cwmni pobl eraill tra mae eu teuluoedd yn cael tawelwch meddwl.
- 4.9 Fodd bynnag, canran bach iawn o bobl hŷn yr ardal sy'n defnyddio'r canolfannau hyn. Yn Sir Ddinbych, mae Gwasanaethau Oedolion yn cefnogi 1100 o bobl dros 65 oed, 103 ohonyn nhw'n mynychu Canolfannau Dydd. O'r rhain mae 21 yn mynychu Hafan Deg a 27 yn mynychu Llys Nant. Mae'r gyfradd gyfeirio wedi gostwng yn y ddwy flynedd ddiwethaf o ganlyniad i weithgareddau ail-alluogi sy'n cael eu cynnig

gan rannau eraill o'r gwasanaeth. Mae tystiolaeth o hyn yn Atodiad 3. Mae'r rhan fwyaf o'r bobl yn mynychu'r canolfannau hyn ddwy neu dair gwaith yr wythnos ac mae manylion ynglŷn â hynny yn Atodiad 4.

Cynigion Diwygiedig

- 4.10 Symud gwasanaeth presennol Prestatyn o Lys Nant i Nant y Môr er mwyn rhoi cyfle i bobl ddatblygu rhwydweithiau cymdeithasol ehangach gyda thrigolion Nant y Môr a chymryd rhan mewn amrywiaeth o weithgareddau sy'n cael eu cynnig yn y cyfleuster Gofal Ychwanegol. Mae'r dull yma eisoes yn gweithio'n dda yn Rhuthun, lle mae pobl sy'n derbyn gofal dydd yn cymdeithasu â thrigolion Gofal Ychwanegol Llys Awelon. Rhywbeth dros dro oedd adeilad Llys Nant er mwyn datblygu safle Nant y Môr ac nid yw'r adeilad yn cefnogi rhai o anghenion y defnyddwyr gwasanaeth. Bydd defnyddwyr gwasanaeth presennol a newydd gydag anghenion cymwys yn cael eu cefnogi 3 diwrnod yr wythnos trwy weithgaredd "galw i mewn" sy'n helpu'r bobl i gymdeithasu. Byddan nhw'n derbyn cefnogaeth ar y ddau ddiwrnod arall i leihau'r ymdeimlad o unigedd.
- 4.11 Yn y tymor canolig/hir, edrychir i mewn i symud darpariaeth gofal dydd yn **y Rhyl** i Gorwel Newydd. Fodd bynnag, byddem yn sicrhau bod unrhyw gynllun yn adnabod pwrpas addas a chynaliadwy ar gyfer adeilad Hafan Deg. Mae hyn yn cynnwys datblygu cyfleusterau yn y ganolfan i'n cynorthwyo i ddatblygu ein dull ail-alluogi h.y. sefydlu cegin 'gartref', yn ogystal ag edrych ar y posibilrwydd o ddefnyddio'r adeilad ar gyfer ystod o weithgareddau cymdeithasol a chefnogi ar gyfer pobl hŷn sy'n byw yn War Memorial Court a'r gymuned ehangach.
- 4.12 Ein cam cyntaf fyddai cynnig darpariaeth gofal dydd 3 diwrnod yn Hafan Deg, gyda'r ddau ddiwrnod arall yn canolbwyntio ar ail-alluogi. Roedd y cynnig gwreiddiol yn dod â'r holl weithgareddau gofal dydd i ben ar y safle hwn, ond diwygiwyd y cynnig yn dilyn ystyriaeth ofalus o bryderon defnyddwyr gwasanaeth, gofaluwr ac aelodau etholedig lleol wrth ganiatáu newidiadau sy'n cefnogi ail-alluogi a chynladwyedd.
- 4.13 Gan gymryd y bydd cynigion yr adroddiad hwn yn cael eu cymeradwyo, bydd cynllun prosiect manwl yn cael ei ddatblygu ar gyfer trefniadau presennol Hafan Deg a Llys Nant. Bydd y ddau gynllun yn adlewyrchu'r angen i reoli'r newidiadau'n sensitif trwy ymgynghori â defnyddwyr gwasanaeth a'u gofaluwr ac yna'n cael eu cyflwyno i'r Bwrdd Moderneiddio Gwasanaethau Cymdeithasol a Lles. Mae Atodiad 5 yn cynnwys cerrig milltir allweddol y ddwy ganolfan ac mae Atodiad 6 yn cynnwys Aseiad o Effaith ar Gydraddoldeb.

5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

Mae'r cynigion hyn yn cyfrannu'n uniongyrchol at y flaenoriaeth bod pobl ddiamddiffyn yn cael eu diogelu ac yn gallu byw mor annibynnol ag sy'n bosib.

6. Faint fydd yn costio a sut bydd yn effeithio ar wasanaethau eraill?

Ni fydd cynigion yr adroddiad hwn yn arwain at gostau ychwanegol a bydd unrhyw arbedion o ganlyniad i'r cynigion yn cael eu hail-fuddsoddi i wella cynladwyedd. Byddwn yn parhau i godi ffi am y gwasanaeth 3 diwrnod yr wythnos hirdymor yn y Rhyl ac ym Mhrestatyn. Serch hynny, er bod y ffi fesul y diwrnod am ofal dydd yn £46.70 (cost gyfartalog gwasanaethau gofal y Sir) yr uchafswm ffi y gallwn ei godi am ofal cartref a gofal dydd yw £50.00 yr wythnos. Ni fydd yn rhaid i'r rheiny sy'n

mynychu'r cynllun ail-alluogi yn Hafan Deg dalu ac ni fyddwn yn godi ar bobl sy'n "galw i mewn" ym Mhrestatyn. Fodd bynnag, bydd yn rhaid i ddefnyddwyr gwasanaeth dalu am brydau bwyd a lluniaeth sy'n cael eu darparu fel rhan o'r gwasanaeth newydd (dyma'r drefn bresennol). Mae'r prydau bwyd sy'n cael eu darparu ar hyn o bryd yn cael eu cymorthdaluo ond byddwn yn symud i sefyllfa lle gallwn adennill cost llawn prydau bwyd gofal dydd a phrydau bwyd y gwasanaeth pryd ar glud.

Byddwn yn parhau i ddarparu cludiant ar gyfer pobl sy'n mynychu gwasanaeth 3 diwrnod yr wythnos y ddwy ganolfan ond bydd cludiant i'r gwasanaeth ail-alluogi yn amodol ar asesiad angen. Mae'n bosib y bydd yn rhaid i rai pobl dderbyn cymorth ychwanegol i ganfod gwasanaeth cludiant arall.

Ni fydd gwasanaethau oedolion yn darparu cludiant i'r gwasanaeth "galw i mewn" ond byddem yn edrych ar gysylltu â mudiadau trydydd sector a chyrrff eraill i weld sut gellir datblygu trefniadau cludo effeithiol.

7. Beth yw prif gasgliadau'r Asesiad o Effaith ar Gydraddoldeb a gynhaliwyd am y penderfyniad? Dylid cynnwys templed yr Asesiad o Effaith ar Gydraddoldeb a gwblhawyd fel atodiad i'r adroddiad.

Mae'r Asesiad o Effaith ar Gydraddoldeb sydd wedi ei hatodi yn nodi gwelliannau cyffredinol i wasanaethau a dewisiadau pobl hŷn.

8. Pa ymgynghoriadau a gynhaliwyd gydag Archwilio ac eraill?

Mae sawl ymgynghoriad wedi ei gynnal ac mae manylion y rhain yn Atodiad 1. Mae adborth y Pwyllgor Craffu wedi ei gynnwys yn Atodiad 2.

9. Datganiad y Prif Swyddog Cyllid

Awgrymir yn yr adroddiad y bydd yr arolwg yn arwain at arbedion a fydd yn cael eu hail-fuddsoddi mewn gwasanaethau gofal cymdeithasol. Bydd y cynigion hefyd yn rhyddhau gofod yn un o'n hadeiladau y gallwn ei ddefnyddio er dibenion eraill.

10. Pa risgiau sy'n bodoli ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

Mae'r prif risg i'r Awdurdod Lleol yn ymwneud â'r gallu i gynnal gwasanaethau pobl hŷn mewn cyfnod lle mae'r galw yn cynyddu a'r adnoddau yn lleihau. Mae'r cynigion, ynghyd â chynigion eraill sy'n cael eu datblygu trwy'r Bwrdd Moderneiddio Gwasanaethau Cymdeithasol a Lles, yn cyfrannu at leihau'r risgiau hyn.

11. Pŵer i wneud y Penderfyniad

Mae Deddf Cymorth Gwladol 1948 a Deddf y GIG a Gofal Cymunedol 1990, yn rhoi dyletswydd â phŵer i Awdurdodau Lleol sicrhau bod anghenion unigolion yn cael eu hasesu a bod y gwasanaethau addas ar gael i ddiwallu'r anghenion hynny.

Mae erthyglau 6.3.2(b) a 6.3.4(ch) yn cyfeirio at bwerau craffu o ran y mater hwn.

Swyddog Cyswilt:

Rheolwr Gwasanaeth: De'r Sir

Ffôn: 01824 706643

Appendix 1 : Feedback from Consultation

Date	Stakeholder	Comments
27.11.12	War Memorial Court tenants	<ul style="list-style-type: none"> ➤ Have always been very supportive of maintaining the day service at Hafan Deg (HD) and to look at ways to expand the service ➤ Have suggested a lunch club or film afternoons and that War Memorial Court (WM) Tenants could purchase meals from the centre to increase viability
28.11.12	Rhyl Locality Team	<ul style="list-style-type: none"> ➤ Supportive of utilising Extra Care Housing (ECH) for Day Activities – have set up 2 successful groups at Gorwel Newydd (GN) and 1 at Nant y Môr (NYM) ➤ Supportive of need to introduce robust assessment and reviewing processes but concerns for those people already receiving a service and who the service unwittingly has ‘made dependent’ on the service ➤ Concerns about the amount of support that may be needed to encourage and support service users to join in activities at GN and NYM ➤ Need some element of invest to save and suggest that Llys Nant is utilised for those service users for whom we have unwittingly created dependency ➤ Understand the need to move towards an outcome focused service but real concern about the dearth of services to signpost people onto
28.11.12	6 p.m. Hafan Deg Carers and Families	<ul style="list-style-type: none"> ➤ The service provided at HG is very important to the peace of mind of families and carers – we live over 50 miles away so the reassurance of communication with the staff at Hafan Deg (HD) is vital (3) ➤ Concern about the long term future of HD ➤ Important role in building up the confidence of users, our relative is becoming more forgetful and is vulnerable and isolated ➤ For my parent lack of cleanliness has become a barrier but her hygiene has improved so much since coming to HD and being assisted to bathe
29.11.12	2 p.m. Hafan Deg Carers and Families	<ul style="list-style-type: none"> ➤ It provides stimulation for my mother, respite for myself and even if ill she will not miss the opportunity to attend ➤ She has friends she likes talking to, enjoys the food and activities, also thinks the food is very good ➤ It gives me peace of mind knowing my uncle thoroughly enjoys his time at the centre (twice a week) it is his club ➤ I would not want to lose such a valuable service: the staff are excellent nothing is too much trouble ➤ Since attending my mother has become much more animated and has conversation ➤ Speaks about friends made and staff by name

03.12.12	10.30 a.m. Hafan Deg Service user meetings	<ul style="list-style-type: none"> ➤ People worried about being able to afford to pay for Day Centre and home care will all the bills going up every month ➤ Bill for day care seems to be going up all of the time ➤ Families play a big role in supporting service users who are anxious about the strain it might place on their families if they can't come to day care ➤ Would want to keep the same close friends that I have here ➤ I know I would go into depression if I was to miss coming here twice a week, it would finish me altogether, I don't want to go anywhere else. I used to be able to go out 3 or 4 times a week but now I can't get out on my own so I rely on coming here ➤ Doesn't matter what problem you have staff here will always sort it out for you or point you in the right direction
04.12.12	3.30 p.m. Hafan Lles Team Meeting 6 p.m. Llys Nant Carers and Families	<ul style="list-style-type: none"> ➤ No specific comments at this time but concern for the vulnerability of the clients <p>Mum loves the idea of going out – she would miss this if the service moves to Nant y Môr</p> <ul style="list-style-type: none"> ➤ Dad loves it – the only time he leaves the house is to come here twice a week ➤ It is vital respite for mum from caring for Dad ➤ How will you access people for any alternative provision? ➤ All the staff here are lovely – so thoughtful and caring and they really know how and understand the clients (5)
05.12.12	2 p.m. Llys Nant Carers and Families	<p>Age Concern advocate comments</p> <ul style="list-style-type: none"> ➤ Has had contact with many carers of people who attend Llys Nant (LN) and Hafan Deg and many have expressed real concern at the potential loss of the staff skill if the services are moved, and the structure which LN brings to the lives of their loved ones – for some it is the only time they leave home ➤ Carers have also raised concern about how they will cope without the respite from caring that Llys Nant provides ➤ Most concern is for those people with Dementia and frailty as they are so vulnerable ➤ There is a danger that many people will not have a hot meal if they don't come to Llys Nant and nutrition is such a vital part of well being ➤ Carer asked about Health role in supporting day activities for Older People – mother was referred on from Glan Traeth “ She has dementia and my experience has been of a lack of coordination between Health and Social Services”

		<ul style="list-style-type: none"> ➤ It took a long time for my mother to settle here at LN and at first she could not even remember the name Llys Nant but now she does and what she comes here for, although in most other ways her memory has declined, so she clearly has an emotional attachment ➤ Dementia is difficult to understand for carers and the journey has been difficult but amongst all the difficulties of coping with agencies who do not talk to each other, VJ and the staff here have been the only constant source of reassurance and support and the only service that gives me any confidence in caring for my mother
10.12.12	Llys Nant Services Users	<p>Comment about dwindling numbers attending the centre</p> <ul style="list-style-type: none"> ➤ One gentleman commented "as long as still in Prestatyn and the same staff I will be very happy and all the group (5 attending) concurred
12.12.12	Rhyl Councillors	<p>Opposition to private day care</p> <ul style="list-style-type: none"> ➤ Concern about move to full cost recovery re charging policy ➤ Concern for staff who have been under pressure for 2 years whilst the review has been ongoing ➤ Acknowledgement that we need an holistic approach to care in the community
13.12.12	Llys Nant Users	<p>A very physically frail group: it is testament to the group that their concerns were for others as well as themselves</p> <ul style="list-style-type: none"> ➤ Concern about how welcome tenants would make us if we moved to NYM ➤ Concern about service users unable to speak for themselves and for people who may need service in the future ➤ What will this building be used for? (implication appeared to be why is it good enough for other, but not for them) ➤ Is it all about saving money? ➤ Concerned that the people who care for them at home will continue to have a break from caring ➤ The meals were also a worry, would they still have a hot meal ➤ All stated they were more than happy with the Centre and had no difficulties accessing the Centre ➤ Concerned that a move might curtail their independence re shopping ➤ Concern that not all the clients would make the move
03.01.13	Prestatyn Members Area Group	<ul style="list-style-type: none"> ➤ Concerned that if provision moved to Nant-y-Môr these would be sufficient space available for service users
10.04.13	Rhyl Members Area Group	<ul style="list-style-type: none"> ➤ While members would like to see more services provided by the Council, the view taken was that the new proposal is one that members would support

Appendix 2: Issues raised by Scrutiny Committee & Responses

Tudalen 64

Issue	Members Comments	Response
1) Access to transport.	Members concerned about ease of access to transport to other community facilities.	While these concerns are valid this issue is wider than just Adult Services and needs engagement across services to enhance access to transport. However adult services have a number of adapted vehicles and would welcome dialogue with community groups in relation to how these could be used more effectively.
2) Social element of day care attendance.	Members see this as important part of day-care.	We recognise the importance of people being able to access wider social groups however on the remaining 2 days a more rehabilitation focused service will be offered. At the same time discussions will be progressed with Housing Association Partners with a view to opening up day time activity opportunities at Gorwel Newydd in Rhyl and Nant y Môr in Prestatyn.
3) Change of ethos.	Members felt change of ethos from day-care centre being social environment to short term rehabilitation unacceptable.	Original proposals involved the use of Hafan Deg in particular as a more rehabilitation focused centred. However revised proposal meant that the more traditional model of day time activity will be offered on 3 days a week for existing service users.
4) Nursing Needs.	Those continuing to live at home with help	As an authority we are not able to employ

	but have a level of health need may mean nursing skills are required within day-care.	staff to meet the nursing needs of service users. However through our models of joint working with health colleagues we seek to ensure that all of an individuals needs are appropriately led.
5) Not enough alternatives in place. No clear signposting.		Savings have been identified from elsewhere that will give us some money to encourage and stimulate the development of additional activities in local communities to complement or enhance those that are already available.

Appendix 3

The following tables provide a breakdown of attendance and how this has reduced since February 2011.

Table 1. Number of people attending Hafan Deg and Llys Nant

Day Centre	Number of people attending			
	February 2011	February 2012	February 2013	% reduction
Hafan Deg	42	26	21	50%
Llys Nant	45	37	27	40%
Total	87	63	48	45%

The reduction in attendance is consistent with a reduction in referrals. Referrals are made following assessment of need.

The table below indicates total referrals to each centre in 2011 and 2012.

Table 3. Referral rates

Day Centre	2011		2012	
	Referrals	Take up	Referrals	Take up
Hafan Deg	21	12	3	2
Llys Nant	29	16	17	8

The reduction in the number of people being referred and overall numbers attending has had an impact in terms of unit cost per session per week. A session equates to half day attendance and the unit cost to the authority of providing a session at Hafan Deg rose from £49.96 in 11/12 to £63.69 in 12/13. While in Llys Nant the figure rose from £38.40 to £42.88 for the same period.

Appendix 4

Between February 2011 and February 2013 there has been a 45% reduction in the number of people attending the centres.

Table 2. Frequency of attendance: February 2013

Day Centre	Each week number of people attending...					Total
	1 day	2 days	3 days	4 days	5 days	
Hafan Deg	7	9	3	1	1	21
Llys Nant	6	19	2	0	0	27
Total	13	28	5	1	1	48

Only two individuals attend more than 3 days per week. Of these one has a 4 day and the other a 5 day per week service. Arrangements to meet the particular needs for both of these service users and their carers will be developed as part of the more detailed work that needs to be undertaken with each service user and carer(s) once these proposals are agreed.

Appendix 5

Key milestones for moving forward include:

Llys Nant:

- Progress discussion with landlord and current tenants of Nant y Mor regarding the move
- Commence meeting with service users and cares about detailed proposals for a move to Nant y Mor
- Develop detailed individual plans for transition and support for a move to a model of 3 days provision
- Closure of Llys Nant
- We would aim for a move to be undertaken before winter 2013

Hafan Deg:

- Commence meeting with service users and cares about detailed proposals for a move to 3 day provision
- Develop detailed individual plans for transition and support for a move to a model of 3 days provision
- Make arrangements for the individual who requires 5 days day care
- Develop facilities to incorporate a reablement approach
- Implement a rental arrangement for people hiring the building
- Progress discussion with landlord and current tenants of Gorwel Newydd regarding the move
- We would aim for new arrangements to be in place before winter 2013
- Establish a stakeholder group to look at wider use of the building that includes exploring the potential of delivery models e.g. social enterprise

Review of Day Services for Older People in
North Denbighshire
2nd May 2013

Equality Impact Assessment

**Review of Day Services for Older People in North
Denbighshire**

Contact: Helena Thomas Adult Services

Updated: 2nd May 2013

1. What type of proposal / decision is being assessed?

A service review or re-organisation proposal

2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

To remodel the current day service to ensure it is provided in a way consistent with the reablement model used elsewhere in adult services that better creates sustainability going forward yet at the same time ensures current and new service users are provided with an appropriate level and type of service to meet their assessed needs.

3. Does this proposal / decision require an equality impact assessment? If no, please explain why.

*Please note: if the proposal will have an impact on people (staff or the community) then an equality impact assessment **must** be undertaken*

Yes

4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken

(Please refer to section 1 in the toolkit for guidance)

Current service users, their carers, staff currently working in this service areas, local elected members and other stakeholders have been involved in a number of meetings over a period of months to review the existing provision develop the proposals for the new model .

5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?

(Please refer to section 1 in the toolkit for a description of the protected characteristics)

This remodelling will create some additional capacity to allow a wider range of support and other opportunities to be offered to older people in the area.

6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership;

pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?

The service supports older people and while existing service users will continue to have their needs met this will in some instances mean a change of location although the same staff team will continue to provide the service. In addition the days on which people attend the service may change.

7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.

Yes	The original proposal involved the ceasing of local authority provided day care in one particular centre. However in view of the comments made by service users, carers and elected members the new proposal maintains the current service on the site for 3 days each week with some additional activity on the remaining 2 days.
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8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?

Yes	If the proposal is approved then individual work will be undertaken with each of the current service users and their carers to develop individual plans to support them through the implementation of the changes. The overall timescale for this work will be mapped out once agreement on the proposal is reached.
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Action(s)	Owner	By when?
Ensure the development of individual plans for each service user affected by the change.	Helena Thomas	September 2013
Support to staff teams	Jacqui Bryan / Val Jones	September 2013

9. Declaration

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

Review Date:	25.07.2013
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Name of Lead Officer for Equality Impact Assessment	Date
Helena Thomas	08.05.2013

Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.

Adroddiad i'r:	Pwyllgor Archwilio Cymunedau
Dyddiad y Cyfarfod:	23 Mai 2013
Aelod/Swyddog Arweiniol:	Aelod Arweiniol Parth y Cyhoedd a'r Cyfarwyddwr Corfforaethol: Cwsmeriaid
Awdur yr Adroddiad:	Cyfarwyddwr Corfforaethol: Cwsmeriaid
Teitl:	Grŵp Tasg a Gorffen Adolygu Bwyd

1. AM BETH MAE'R ADRODDIAD YN SŌN?

Yn dilyn adroddiadau cenedlaethol diweddar am ganfod DNA cig ceffyl mewn cynnyrch cig, mae Cyngor Sir Ddinbych wedi cynnal archwiliad i gaffaeliad bwyd ac arferion rheoleiddio cyfredol. Mae Grŵp Tasg a Gorffen sy'n gytbwys o ran gwleidyddiaeth wedi'i sefydlu, yn cynnwys swyddogion ac Aelodau'r Cyngor, i ganfod unrhyw risgiau allweddol a'u galluogi i osod dulliau gweithredu addas er mwyn diogelu preswylwyr, ymwelwyr a defnyddwyr gwasanaethau'r Cyngor. Mae hyn yn cynnwys ysgolion a chartrefi preswyl y gwasanaethau cymdeithasol a lleoliadau eraill sy'n cael eu rheoli gan y Cyngor.

2. BETH YW'R RHESWM DROS LUNIO'R ADRODDIAD HWN?

Mae'r Grŵp Tasg a Gorffen wedi cyfarfod o leiaf 4 gwaith, i drafod materion penodol ac mae'n bwysig bod gwaith ac argymhellion y Grŵp Tasg a Gorffen yn cael eu hystyried gan Bwyllgor Archwilio. Mae goblygiadau adnoddau i rai o'r argymhellion sy'n cael eu rhestru isod, a bydd angen eu harchwilio cyn i'r Cabinet ystyried yr adroddiad hwn.

3. BETH YW'R ARGYMHELLION?

Swyddogaethau Rheolaethol

Eich bod:

- 3.1** Yn ystyried cyflogi swyddog safonau bwyd ychwanegol am gyfnod o 12/18 mis nes y bydd swyddog cyfredol wedi cymhwyso'n llawn. Bydd hyn yn mynd i'r afael â'r angen i reoleiddio busnesau bwyd yn well gan alluogi i'r Cyngor gynnal archwiliadau ychwanegol, samplu a threfnau monitro. Mae disgrifiad cryno o'r rôl wedi'i gynnwys yn Atodiad 5 ac amlinelliad o'r goblygiadau ariannol ym mharagraff 6 yr adroddiad hwn.
- 3.2** Bod y Cyngor yn llawn gefnogi archwiliadau'r Asiantaeth Safonau Bwyd o ddarpariaeth gorfodi cyfreithiau bwyd Awdurdodau Lleol yn ystod 2013/14. Bydd yr archwiliadau hyn yn cynnwys hylendid bwyd, safonau bwyd a dosbarthu bwyd, a gall arwain at ddyrannu gradd i bob Awdurdod. Cynhelir yr archwiliad ym mis Gorffennaf 2013.

- 3.3** Bod y Cyngor yn cyflwyno cais i'r Asiantaeth Safonau Bwyd i gael cyllid i samplu cynnyrch cig, yn enwedig ar gyfer ysgolion a chartrefi gofal sy'n cael eu rhedeg gan GSDd. Bydd y cyllid yn cefnogi rhaglen samplu gan ganolbwyntio ar rywogaeth cig a rhaglen arall yn canolbwyntio ar gynnwys halen/braster mewn bwyd. Mae'r Cyngor yn aros am benderfyniad am y cais hwn gan yr Asiantaeth Safonau Bwyd.
- 3.4** Bod y Cyngor yn cefnogi dynesiad rhanbarthol i agweddau eraill y rhaglen Asiantaeth Safonau Bwyd ledled Gogledd Cymru mewn perthynas ag amnewid caws, alergedd cnau, cig oen a rhywogaethau cig eraill a mycotocsin mewn grawnfwydydd, rhaglen sy'n canolbwyntio'n bennaf ar adeiladau adwerthu.

Swyddogaethau Caffael

Bod:

- 3.5** Gwell cydlynid o wybodaeth a gweithgarwch rheoli rhwng adrannau perthnasol er mwyn gwella trefniadau rheoli cytundebau ac arbed dyblygu ymdrech.
- 3.6** Archwiliad heb rybudd yn cael ei gynnal yn rheolaidd er mwyn sefydlu tarddiad, hylendid a chydymffurfio â manylion cytundebau. Bydd y gwaith hwn yn cael ei wneud fel rhan o'r swydd ychwanegol a nodir yn 3.1.
- 3.7** Yr Uned Gaffael Gorfforaethol yn sicrhau bod TUCO (Sefydliad Arlwyo Prifysgolion) yn rhannu'r holl gwynion, darparu diweddariadau cyflenwyr, adroddiadau Gwasanaeth Cefnogi Hyfforddiant (STS) a gwybodaeth rheoli gyda rheolwr cytundebau penodedig. Bydd hyn hefyd yn cynnwys yr angen i fonitro tarddiad bwyd yn llym yn fframwaith cadwyn fwyd TUCO er mwyn sicrhau bod yr isgcontractwyr a'r prif gontractwyr yn cydymffurfio.
- 3.8** Creu un man gwybodaeth ganolog ar gyfer cytundebau caffael bwyd drwy ddefnyddio System Reoli Cytundebau Proactis.
- 3.9** Cynnal adolygiad chwarterol o'r holl wariant yn ymwneud ag arlwyo er mwyn sicrhau eu bod yn cydymffurfio â rheolau gweithredu cytundebau a rheoliadau archebu ar y we er mwyn sicrhau bod dulliau gweithredu a dulliau gwirio ar waith. Uwch reolwyr i sicrhau eu bod yn delio ag unrhyw achosion o ddiffyg cydymffurfio.
- 3.10** Cynnwys Cymal Hawl i Archwilio ymhob cytundeb archebu bwyd gyda TUCO.
- 3.11** Y Cyngor yn delio â chytundeb y cigydd yn ffurfiol ar gyfer y Gwasanaethau Cymdeithasol.

Cyffredinol

3.12 Gofynnir yn ffurfiol i ddarparwyr am restr o ddarparwyr bwyd pan fydd ymweliadau monitro cytundebau yn cael eu cynnal. Gan nad yw hyn yn faes arbenigedd Swyddogion Cytundebau yn y Gwasanaethau Cymdeithasol, mae'r wybodaeth yn cael ei hanfon at Swyddogion Iechyd yr Amgylchedd er mwyn iddynt ei asesu a gwneud unrhyw argymhellion angenrheidiol.

3.13 Cynnal aelodaeth Grŵp Tasg a Gorffen Adolygu Bwyd am 6-9 mis (yna ei adolygu) er mwyn monitro cyflenwad yr argymhellion a wnaed yn yr adroddiad hwn, a bod monitro gweithgarwch yn y maes hwn yn y dyfodol wedi'i gynllunio yn unol â'r broses o herio'r gwasanaeth yn flynyddol a Chynllun Gwaith i'r Dyfodol Archwilio.

4. MANYLION AM YR ADRODDIAD

Yn dilyn canfod DNA cig ceffyl mewn cynnyrch bwyd, mae'r Tîm Gweithredu Corfforaethol wedi penderfynu sefydlu Grŵp Tasg a Gorffen Aelodau/Swyddogion bychan er mwyn adolygu ein polisïau a'n dulliau cyfredol a darparu cymaint o sicrwydd â phosibl i'r Aelodau a'r cyhoedd bod y polisïau a'r dulliau cywir ar waith yn Sir Ddinbych, a phenderfynu a oes unrhyw wersi i'w dysgu er mwyn gwneud gwelliannau pellach ar gyfer y dyfodol. Mae Cylch Gorchwyl ac aelodaeth y Grŵp Tasg a Gorffen Adolygu Bwyd wedi'u cynnwys fel Atodiad 1.

Penderfynodd y Grŵp gymryd golwg ar 3 elfen allweddol o fusnes y cyngor, sef:

- ➔ Caffael cig a chynnyrch cig – gweithgaredd sydd wedi'i arwain gan yr Uned Gaffael Gorfforaethol
- ➔ Rôl y Cyngor fel corff gorfodi a rheolaethu - arweiniwyd y gweithgaredd gan swyddogion Diogelu'r Cyhoedd
- ➔ Digonedd trefniadau cytundebol gyda gwasanaethau sydd wedi'u comisiynu, yn enwedig yn y Gwasanaethau Cymdeithasol

Cyfarfu'r Grŵp Tasg a Gorffen ar 3 achlysur er mwyn trafod materion penodol y tri maes allweddol o waith. Yn dilyn archwilio'r meysydd hyn, rhoed y dasg o gynhyrchu Datganiad Sefyllfa ac argymhellion i wella'r gwasanaeth i'r swyddogion perthnasol. Ystyriwyd y Datganiadau Sefyllfa hyn yn y cyfarfod canlynol, a chytunwyd arnynt cyn cynhyrchu'r adroddiad hwn. Mae'r Datganiadau Sefyllfa wedi'u cynnwys yn Atodiad 2, 3 a 4.

Mae'r argymhellion sydd wedi'u cynnwys yn Adran 3 uchod wedi deillio o'r Datganiadau Sefyllfa a gynhyrchwyd gan y swyddogion perthnasol. Mae aelodau'r Grŵp Tasg a Gorffen wedi cytuno ar gynnwys yr adroddiad hwn. Ysgrifennwyd cofnodion yn y cyfarfodydd hyn, ac mae'r rhain yn dangos y pwyntiau manwl a ystyriwyd yn ystod y cyfarfodydd. Mae cofnodion y cyfarfodydd ar gael i aelodau etholedig sy'n dymuno eu gweld.

5. SUT MAE'R PENDERFYNIAD YN CYFRANNU AT Y BLAENORIAETHAU CORFFORAETHOL?

Er nad yw gwaith y Grŵp Tasg a Gorffen Adolygu Bwyd yn cysylltu'n uniongyrchol ag un neu fwy o'r 7 blaenoriaeth yn y Cynllun Corfforaethol 2012-2017, mae'n ddyletswydd allweddol bod y Cyngor yn sicrhau bod preswylwyr yn derbyn cig a chynnyrch cig dibynadwy a bod modd olrhain y cynnyrch, ynghyd â nwyddau defnyddwyr eraill.

6. BETH FYDD YN EI GOSTIO A SUT BYDD YN EFFEITHIO AR WASANAETHAU ERAILL?

Gan eithrio argymhelliad 3.1 bydd costau'r argymhellion eraill yn cael eu cynnwys yn y cyllidebau cyfredol. Bydd cost o £41mil y flwyddyn o gyflogi Swyddog Safonau Bwyd am 12/18 mis yn cael ei gyllido o Gronfa Gallu i Newid a chytunodd Y Tîm Gweithredol Corfforaethol yn unol â'r gofynion.

7. PA YMGYNGHORIADAU A GYNHALIWYD?

Ni chynhaliwyd unrhyw ymgynghoriadau ar gynnwys ac argymhellion yr adroddiad hwn hyd yn hyn. Er hyn, mae'r Uned Gaffael Gorfforaethol wedi cysylltu â'r holl sefydliadau sy'n cyflenwi cig a chynnyrch cig i'r Cyngor er mwyn cael sicrwydd o'u tarddiad ac unrhyw brofion â wnaed gan y cyflenwyr.

Mae Adran Diogelu'r Cyhoedd wedi cysylltu â'r Asiantaeth Safonau Bwyd er mwyn deall gweithgareddau y mae'r sefydliad yn bwriadu eu cynnal yn y dyfodol, ac i dderbyn unrhyw gyngor uniongyrchol yr oedd yr Asiantaeth yn ei ryddhau.

8. DATGANIAD Y PRIF SWYDDOG CYLLID

Gellir cyllido costau ychwanegol y swydd dros dro, ond bydd yn rhaid cynnwys unrhyw gostau eraill yn y cyllidebau cyfredol.

9. PA RISGIAU SY'N BODOLI AC A OES UNRHYW BETH Y GALLWN EI WNEUD I'W LLEIHAU?

Cadarnhaodd y Grŵp Tasg a Gorffen yn gynnar yn eu hymchwiliadau nad oes unrhyw risgiau iechyd uniongyrchol yn gysylltiedig â mater DNA cig ceffyl, ond mae angen gwell dealltwriaeth o brosesau caffael a'n polisi ffynonellau fel bod y bwyd sy'n cael ei archebu gan y Cyngor o safon uchel a bod modd olrhain ei darddiad. Dyluniwyd yr adolygiad a'r argymhellion sydd wedi'u cynnwys yn yr adroddiad hwn er mwyn lleihau'r risg bod deunyddiau bwyd o safon isel yn mynd i'r gadwyn fwyd yn Sir Ddinbych.

10. PŴER I WNEUD Y PENDERFYNIAD

Mae Adran 111 o Ddeddf Llywodraeth Leol 1972 yn rhoi pŵer i'r Cyngor wneud penderfyniadau ar y mater hwn.

Erthyglau 6.3.2 (b) a 6.3.4 (ch) o Gyfansoddiad y Cyngor.

Swyddog Cyswllt:
Cyfarwyddwr Corfforaethol: Cwsmeriaid
Ffôn: 01824 712501

Mae tudalen hwn yn fwriadol wag

FOOD REVIEW TASK & FINISH GROUP

TERMS OF REFERENCE

FEBRUARY 2013

1. PURPOSE

Due to the significant interest that has recently been shown following the Horse Meat Scandal, and the concerns that have stemmed from these events, the Corporate Executive Team has agreed to set up a small Member/Officer Task & Finish Group to review our current policies and procedures and to provide Members and the public with as much reassurance as possible that the right policies and procedures are in place in Denbighshire, and to gauge whether there are any lessons to be learned in order to make further improvements for the future.

2. GROUP MEMBERSHIP

- Councillor Julian Thompson-Hill - Lead Member (Procurement)
- Councillor David Smith - Lead Member (Public Protection)
- 4 Members representing the Political Groups
- Corporate Director - Lead Officer
- Relevant officers from School Meals Service, Social Care, Public Protection and Procurement

3. SCOPE OF THE REVIEW

The Group will look at the following issues:

- a) Assurances about any health related matters (we don't believe this to be an issue, but have included it for completeness)
- b) An understanding of, and assurances about, our current procurement procedures and how they can be further improved if necessary
- c) Our sourcing policy for the future
- d) The Council's role as an enforcing and regulatory body

- e) The sufficiency of contractual arrangements with commissioned services and the advice and support for Arms Length Organisations

The output from this Task & Finish Group will be a report that will be presented to a future Scrutiny Committee (date and Committee to be determined). Scrutiny can then make appropriate recommendations to Cabinet if any changes to policy is necessary.

4. TIMEFRAME

This may be dependent to an extent on developments at national level which are not entirely clear at the moment. However, this task should be completed in readiness for a May/June Scrutiny meeting. It is envisaged that this group meets during February/March and a report be prepared in April for the Committee timetable in May.

Position Statement: Review of Food Procurement

BACKGROUND

Denbighshire County Council spends approximately £1.2 million annually on food, the majority of which is supplied to our Schools and Social Services establishments. The greatest spend is with suppliers on TUCO (The University Caterers Organisation Ltd) framework agreement. This is a specialist, sector specific, food procurement consortium. Their role is to create legally constituted EU framework agreements on behalf of the public sector clients to maximise their buying power, whilst taking into account food hygiene considerations.

TUCO use STS (Support Training Services), an accreditation company to carry out annual audits on Framework suppliers. The audits are conducted initially on a prearranged basis during tender evaluation. Subsequent year's annual audits are conducted on either a prearranged or unannounced spot visit basis. TUCO undertake to alert all Framework users, if any of the suppliers fail the audit.

There are currently 59 catering suppliers identified within the catering category analysis carried out by procurement, with an additional 57 sub-contractors involved within the supply chain. Of the 59 suppliers identified, 16 of these are with TUCO and 7 of the 16 are local. The catering category consists of suppliers of fresh/frozen meat & poultry, grocery, fruit & veg, milk, bread, sandwich fillers, confectionery, pasta and also outside catering establishments. These suppliers are graded by the FSA (Food Standards Agency). This is an independent Government department responsible for food safety and hygiene across the UK.

The Denbighshire departments who are the major users of the suppliers in the catering category are:

- Catering Services (DCC schools & St. Brigid's)
- Social Services (Residential Care homes, Hafan Deg, Llys Nant Activity Centre(meals on wheels) and Popty
- Leisure Centres, Rhyl Pavilion, Llangollen Pavilion and Ruthin Craft Centre

Following actions from the Food Review Task and Finish Group meetings, Procurement has electronic and manual files containing all evidence and correspondence collated which can be viewed by request. Detail held includes copies of all statements from suppliers and also information from TUCO, STS, FSA and internal service areas of Denbighshire CC.

Meat and Poultry products purchased by Denbighshire CC has been identified in management information reports received from suppliers and sub-contracting suppliers. Their source of origin is traced by batch and resource codes on the label on each product. Statements along with certificates of analysis testing have been received, all with successful results.

Catering services stipulate in their product specification with TUCO what they want for example PGI (Welsh origin), specific cuts of meat and permitted fat levels. This is then put into the tender documentation and must be monitored by the contract manager. Denbighshire CC has a direct contract with Hughes Meats (with Woodward's as their distributor) whereby all meat is PGI and the supplier supplies beef below 30 months old. Following investigation work by procurement over the past month, it was established that one product item was sourced from

Germany. This supplier was a sub-contracted supplier to Woodward's. This example stresses the need for better contract management with TUCO and the supplier. Procurement held a telephone conference with both to determine a way forward.

Procurement has been working with Social Services over the past two years to establish a more robust procurement operation. (Residential homes, activity centres and Popty) This involves using suppliers on contract and streamlining products to avoid exposure to risk. Fresh meat purchased from local supermarkets on an ad hoc basis has been discouraged, with the emphasis placed on purchase from local butchers or suppliers included on the TUCO framework agreements. The Social Services commissioning team have established terms and conditions for a six month contract with the supplier for the 'Meals on Wheels' service. This arrangement is periodically reviewed. Procurement has details of menu, products and traceability of the supply chain.

Butchers selected by Social Services for the purchase of fresh meat are required to supply beef below 30 months old and ensure traceability to source. Their suppliers must be PGI approved. Passports can be obtained back to the abattoirs. Butchers must be graded 5 by the FSA. (This also applies to Hughes Meats, supplier of fresh meat to schools).

Procurement has also been liaising with The British Poultry Council. All their suppliers are 90% Red Tractor (Quality Assurance). All fresh meat is British and manufactured meats can be imported from France. They use NSF/CMI accredited body (food assurance brand).

To review current food procurement, the Procurement department has requested regular management information from suppliers and encouraged more frequent communication with internal service users and TUCO relating to sharing of information. TUCO have received quotes from three organisations to set up a programme of auditing deliveries of high risk projects at high spend institutions. TUCO are introducing a National Procurement Group and its first meeting is currently being arranged. Procurement department has developed a master spread sheet showing all current activity relating to the on-going work so far along with example letter from the butchers who supply meat to the Residential homes.

CURRENT UPDATE

The Strategic Procurement Department has undertaken extensive checks with Denbighshire CC suppliers and other National organisations to enable collation of the relevant information contained within this report to present to the Food Review and Task Finish Group. All suppliers used by Denbighshire within the food supply chain have been contacted by letter, email and phone call to ask for statements on their testing results. All of these have now been received stating that **no horse DNA has been found following sampling in various product ranges.**

Information has also been received from FSA, TUCO, STS, WLGA, Red Tractor farm assured, British poultry Council and Hybu Cig Cymru.

POTENTIAL ISSUES IDENTIFIED

- Fragmented Catering responsibilities. No designated Catering Category Manager in post at present providing effective contract management.
- No immediate traceability facility from deliveries back to source of batch and reference codes.
- At present there is only one audit undertaken by STS annually with suppliers within the TUCO framework agreement. In light of recent events, is this sufficient?
- TUCO are not forthcoming in sharing complaints, issues, supplier updates and audits conducted by STS to a central point in Denbighshire. Catering services receive some information on an ad hoc basis but are not informed of any change in supply chain supplier or replacement product.

- Catering Services for schools specify in their contract with TUCO that all meat & poultry must be British. Can we guarantee we are using British meat & poultry following evidence that we are sourcing a product from Germany
- Individual service areas are working in isolation and are not sharing information regarding all aspects of food purchasing, complaints and issues. There is no centralised point collating the information for review by interested parties. This has led to breakdown in performance and increased exposure to risk.
- There is limited control on which suppliers service areas are authorised to use. There is no centralised control for the authorisation of orders.
- Insufficient supplier audits are being carried out by DCC or its representatives. A Right of Audit Clause within the contract would enable unannounced checks with suppliers.
- Social Services butchers spend £26,000 per year. This is not formally tendered.
- Communication between service areas and procurement needs to be improved and formalised. Currently, there are no regular reviews or meetings apart from the Procurement Department and Food health & Safety working on the Pennington Inquiry.

Position Statement: Review of Regulation of Food Controls

Public Protection has 3 important responsibilities when it comes to regulation of the food industry:

- to check the standards of hygiene in all food related premises (i.e. a public health function within the Environmental Health profession)
- to monitor that food sold within the County is correctly labelled and its origin can be traced (i.e. a food standards function within the Trading Standards profession)
- to monitor farms, slaughter houses and markets for animal movements and animal welfare (i.e. animal health/licensing function within the Trading Standards profession)

These responsibilities involve all types of food related businesses including farms food manufacturers, supermarkets, cafes, restaurants, private care homes etc.

These responsibilities also include our own Council premises serving food, such as schools and residential care homes.

In exercising these responsibilities Officers work closely with the Food Standards Agency Wales (FSA).

Officers who carry out these responsibilities need to meet specific competency requirements as set out and required by the FSA.

The horse meat incident was primarily a food standards/animal licensing matter, i.e. the regulatory control of meat from the “farm to the fork”.

We have approximately 1200 food related premises within the county, some of which are food manufacturers that supply and distribute their food products nationally and internationally e.g Patchwork Pate, Henllan Bread, Wholebake, Llandyrnog Creamery, etc.

Following the departure of our qualified and competent food standards officer some 2 years ago we agreed a collaboration project with Conwy CBC, where a qualified Officer would work for 1 day per week in Denbighshire to undertake a limited amount of food standards work, including sampling, inspections of high risk premises and complaints. At the same time we have been training one of our younger trading standards officers to specialise in food standards. That Officer should become qualified in food standards work within the next 12 months. Given various pressures the collaboration arrangements with Conwy CBC ceased at the end of March this year. In addition we have approximately 1,000 registered farms. Animal Licensing/Health Officers have enforcement responsibilities for the farm to abattoir chain and visit farms, markets and associated premises to check on transportation and traceability of animals. Included in their inspection remit on farms is the food and feed hygiene obligations for farmers - this being the beginnings of the food chain. They have a pivotal role in capturing and auditing movement information.

The team currently operate with 2.6 FTE enforcement officers and 1.2 FTE support officers, predominantly paid for by a grant received direct from WG (i.e. not part of the RSG structure,

the grant being a response to the Foot and Mouth outbreak in 2001). The WG grant has been significantly reduced in recent years, resulting in savings from within the service budget being redirected to support the team. Given budget pressures this will not be sustainable as further reductions in the WG grant are forecasted.

While not directly linked to the horsemeat scandal, the food hygiene function is an important responsibility in the monitoring of the food industry and the safety of the public. The team are able to maintain a 100% inspection regime of high risk food premises, but many of the lower risk premises are not being inspected as regularly as Officers would like and important none regulatory work, such as providing support/advice to the food industry, organising best practice seminars for food proprietors etc. is not being done.

Position Statement: Review of Social Services functions, particularly external care homes

As part of the investigation into food procurement, Adult Services have been asked to explain the current situation with commissioning and monitoring of care home placements with the independent sector in respect of food procurement.

Denbighshire County Council commission residential accommodation with 55 care homes in Denbighshire and a further 63 out of county - 38 in Wales, 25 elsewhere. The homes in Denbighshire have a total of 1389 beds, an average of 25 beds per home. However, only 500 of those beds are commissioned by Denbighshire, just over 35%. The balance is either used by other local authorities, by health or privately by self-funders.

All care homes in Wales are registered by CSSIW. They are annually inspected against minimum standards. Those reports are publically available and are used as part of contract monitoring.

Care homes have signed a contract with Denbighshire and will imminently be signing a regional contract - agreed across the 6 local authorities in North Wales and BCUHB. Monitoring of that contract is carried out by two Contract Officers in Denbighshire and the process followed is being developed and agreed regionally.

NUTRITION

There are no specific nutrition standards required of care homes either from a regulation perspective or contractually. The expectations are, however, that residents' nutritional needs are met.

CSSIW REGULATION AND MONITORING

The minimum standards expected of care homes in respect of food include the following:

- Nutritional screening is undertaken on admission and re-assessed periodically; a record is maintained of nutrition, including weight gain or loss, and appropriate action is taken.
- Service users receive a wholesome, appealing, balanced diet in pleasing surroundings at times convenient to them
- Staff are employed in sufficient numbers to ensure that standards relating to food, meals, nutrition are fully met, and that the home is maintained in a clean and hygienic state, free from dirt and unpleasant odours.

The CSSIW inspections tend to be very person orientated; they look at what residents think of their food, how much choice they have and whether they are enjoying it. They usually visit at meal times to witness the choice and satisfaction.

In addition to this they look at food hygiene, the standard of cleanliness in all food preparation and eating areas. They also look at food storage in terms of hygiene and sufficiency.

CONTRACT MONITORING

Our contract with providers does not duplicate the CSSIW standards; it requires providers to comply with those standards and with all appropriate legislation and regulation.

Our monitoring visits also look at choice and satisfaction of residents and at food storage and preparation. Providers are asked where food is purchased but that has, to date, been about quantity and quality of food available for residents and not to do with food provenance.

Environment colleagues carry out inspections at care homes and award 'scores on the doors' as with any food preparation business. This information is taken into account during contract monitoring and is also considered by CSSIW when they inspect. Health and Safety colleagues also carry out monitoring visits, providing care homes with advice and reports showing any areas of concern including hygiene issues.

All inspection and monitoring reports are taken into account when contract monitoring is carried out. To date, none of these have ever dealt with food provenance.

Neither regulation nor our contracts allow us to dictate where food is purchased. As previously stated, the question is asked and, for the most part, people are shopping locally and buying fresh produce. Some providers also buy ready-made food from local supermarkets.

ACTIVITY UNDERTAKEN SINCE THE RECENT SCANDAL

A letter has been sent out to all care home providers asking that they ensure that they have processes in place to satisfy themselves that any food products supplied to them do not contain horse DNA. That letter did not require a response but some providers have responded. They have advised that they use local butchers and buy fresh produce.

ADDITIONAL COMMENTS REGARDING IN-HOUSE SERVICES

Over the last 18 months there has been a close working relationship with the Procurement Unit with regards to suppliers, in terms of their suitability, cost effectiveness and the quality of the products purchased. Officers also work closely with Environmental Health to seek advice and guidance with regards to food procurement and health and safety matters.

Since the recent concerns regarding contamination of Horse DNA in some foods and the food chain, officers have taken even more precautions especially in terms of best practice to ensure, as far as is practicable, that the risks to our service users of eating food items that may be contaminated are reduced. Examples of this are:-

- **Work with Procurement** - ensuring written confirmation of traceability from each supplier of at risk foods (meat/meat derivatives). A joint visit was undertaken with the Procurement Officer to Popty to discuss their catering operation.
- **In consultation with our Contracts Officer** we have strengthened the temporary contract with the food provider for meals to day-care by inserting a clause in the contract as follows:-

“Denbighshire continuously monitor the quality of food, and request that given the recent concerns regarding contamination of Horse DNA in foods, the Provider must contact Denbighshire prior to any proposed changes to their food suppliers. Failure to do so may result in termination of this contract. Where individual items of food are identified as contaminated, then this item, any other foods which

contain this item, should be removed from the menu. Confirmation of this will be sought by that day centre.”

- ➔ **Apetito is a food supplier of frozen meats to our Day Centres.** In addition to receiving confirmation of traceability from this supplier they also advised that they had DNA tested over 100 of their meat products and all were clear. On this basis managers were asked to ensure only items off this list were offered to service users (who are involved in choosing the menu).
- ➔ **In addition to receiving written confirmation from the Butcher** who supplies us fresh meat, an officer visited their premises to check their records of traceability; these appeared to be in good order on that visit.

Brief Role Descriptor – Food Standards Officer

This person would be qualified and competent to undertake the following duties:

- ➔ Inspection of High Risk Food Businesses
- ➔ Responding to complaints and enquires in relation to food labelling and origin matters.
- ➔ Supporting businesses by providing advice and guidance to businesses on labelling their products.
- ➔ Being a point of contact with the Food Standards Agency in relation to food standards matters.
- ➔ Act as a point of contact for other enforcement agencies for issues identified relating to Denbighshire businesses
- ➔ Conduct food sampling projects to ascertain legislative compliance, for example meat content of meat products, correct labelling of food, correct description of food and origin.
- ➔ Undertake a degree of audit work to support corporate colleagues e.g. sampling products within schools or residential care homes and tracing the products back to source to ensure that we are getting what we are requesting.

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Report to: Communities Scrutiny Committee

Date of Meeting: 23 May 2013

Report Author: Scrutiny Coordinator

Title: Scrutiny Work Programme

1. What is the report about?

The report presents the Communities Scrutiny Committee with its draft forward work programme for members' consideration.

2. What is the reason for making this report?

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

3. What are the recommendations?

That the Committee considers the information provided and approves, revises or amends its forward work programme as it deems appropriate

4. Report details.

- 4.1 Article 6 of the Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, whilst the rules of procedure for scrutiny committees are laid out in Part 4 of the Constitution.
- 4.2 Denbighshire County Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The objective of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 The Committee is requested to consider its draft work programme for future meetings as detailed in appendix 1 and approve, revise or amend it as it deems appropriate taking into consideration:
- issues raised by members of the Committee
 - matters referred to it by the Scrutiny Chairs and Vice-Chairs Group
 - relevance to the Committee's/Council's/community priorities

- the Council's Corporate Plan and the Director of Social Services' Annual Report
- meeting workload
- timeliness
- outcomes
- key issues and information to be included in reports
- officers and/or lead Cabinet members who should be invited (having regard to whether their attendance is necessary or would add value)
- questions to be put to officers/lead Cabinet members

4.5 In addition, when considering items for inclusion on the future forward work programme members may also find it helpful to have regard to the following questions when determining a subject's suitability for inclusion:

- what is the issue?
- who are the stakeholders?
- what is being looked at elsewhere
- what does scrutiny need to know? and
- who may be able to assist?

4.6 As mentioned in paragraph 4.2 the Constitution of Denbighshire County Council requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested topics. No such proposal forms have been received for consideration by the Committee at the current meeting.

Cabinet Forward Work Programme

4.7 When deciding on their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of future work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 2.

Progress on Committee Resolutions

4.8 A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 3 to this report.

5. Scrutiny Chairs and Vice-Chairs Group

Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. In performing this role it can seek individual scrutiny committees to take ownership of specific topics. The Group has not

met since Communities Scrutiny Committee's last meeting on 18 April, therefore no items have been referred for consideration. Its next scheduled meeting is on 27 June.

6. How does the decision contribute to the Corporate Priorities?

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council in monitoring and reviewing policy issues.

7. What will it cost and how will it affect other services?

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

8. What consultations have been carried out?

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

9. What risks are there and is there anything we can do to reduce them?

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

10. Power to make the decision

Article 6.3.7 of the Council's Constitution stipulates that the Council's scrutiny committees must prepare and keep under review a programme for their future work.

Contact Officer: Scrutiny Coordinator
Tel No: (01824) 712554
Email: dcc_admin@denbighshire.gov.uk

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Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
4 July	1 Rhyl Going Forward (RGF) Programme (Quarterly Report)	To: (i) evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes (including income generation figures); (ii) identify any slippages with the Programme's delivery; and (iii) consider the Council and its partners strategic long-term vision for Rhyl that the RGF Programme will contribute towards its delivery	Ensuring that the Programme: (i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents	Tom Booty	September 2012
	2 Supporting People Strategy Update	As per Cabinet's request to consider the impact of the new Supporting People arrangements on the delivery and funding of Supporting People services in Denbighshire following the publishing of local authorities' 3 Year Spend Plans.	Identification of pressures caused by the new arrangements for the Supporting People Programme and potential solutions to alleviate any pressures identified	Sally Ellis/Anne Hughes-Jones	October 2012 (rescheduled February 2013)
	3 Condition of the County's Highways	To outline: (i) the present condition of the County's highways network and identify areas which	Identification of highways maintenance work which needs to be undertaken and the urgency of that work to enable it	Steve Parker/Tim Towers	February 2013

Communities Scrutiny Committee Forward Work Plan

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Meeting	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered	
		require maintenance work (including work required in the aftermath of the snow event of March/April 2013); and (ii) the draft 3 year rolling programme of highways capital work	to be built into future service plans and budget setting processes.			
	4	Local Housing Strategy	To consider the final version of the revised the Local Housing Strategy, which provides strategic direction for the provision of housing in Denbighshire for the next 5 years.	Members contribute to developing an effective and viable Local Housing Strategy	Sue Lewis	October 2012 (rescheduled March 2013)
	5	Restructuring of the Highways and Environmental Services	To examine the impact of the recent reorganisation of the services on the Council's delivery of those services	To ensure that the new service structures support the Council's ambition to be close to the community and to deliver its corporate priorities in relation to the services delivered by the new Service	Hywyn Williams/Steve Parker	April 2013 (by SCVCG)
	6.	Control of Caravan Sites	To present the proposed standard conditions and procedures developed by the Working Group for the purpose of controlling and monitoring caravan sites in both Denbighshire and Conwy as well as the feedback received at the Operators' Seminar	The development of a robust and collaborative approach to ensure that tourist sites contribute to the local economy and the delivery of the regeneration corporate priority	Graham Boase/Neil Jones (CCBC)	July 2011 (rescheduled Dec 2012 and February 2012)
12 September	1	Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its	(i) identification of any slippages with the plans'	Rebecca Maxwell	January 2013

Communities Scrutiny Committee Forward Work Plan

Meeting	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered	
		town plans and their benefit to the towns themselves and outlying communities	deliveries and actions to improve performance; (ii) assist the Council to come closer to its communities			
	2	Public Realm Strategy for Denbighshire County Council	To scrutinise the structure and content of this new strategy ahead of its presentation to Cabinet	To agree a Public Realm Strategy for presentation to Cabinet for approval and adoption	Hywyn Williams	April 2013 (by SCVCG)
	3	Snow Clearance Arrangements	To scrutinise the effectiveness of the arrangements for dealing with the snow event of March/April 2013 and the lessons learned from that event	The development of robust arrangements for similar events in future	Steve Parker/Tim Towers	April 2013
17 October	1	Rhyl Going Forward Programme (Quarterly Report)	To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and (ii) identify any slippages with the Programme's delivery	Ensuring that the Programme: (i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents	Tom Booty	September 2012
	2	Anti-Fouling Strategy	To review the effectiveness of the strategy, marketing/communication strategy and action plan in	An understanding of the progress made to date with the Strategy and identify any shortcomings or amendments	Hywyn Williams	April 2013

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Communities Scrutiny Committee Forward Work Plan

Meeting		Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
			delivering its objectives (report to include full costings of the campaign and enforcement action, impact of campaign, statistics, information on the number of legal cases pursued/outstanding and the costs associated with their enforcement (incl. costs awarded), comparison on the number of Fixed Penalty Notices (FPNs) issued with respect to dog fouling and litter (including income generated)	required to the Strategy at an early stage		
28 November	1	Community Covenant with the Armed Forces (Nov/Dec 2013)	To give an annual update on how the measures introduced under the covenant have supported the armed forces community in Denbighshire, and for the Committee to consider any changes to provision	Identification of improvements to the covenant and the formulation of recommendations to strengthen it	David Davies	Dec 2012
23 January 2014	1	Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities	(i) identification of any slippages with the plans' deliveries and actions to improve performance; (ii) assist the Council to come closer to its communities	Rebecca Maxwell	January 2013
	2	Rhyl Going Forward Programme (Quarterly Report)	To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and	Ensuring that the Programme: (i) has sufficient capacity, resources and the necessary commitment to deliver the	Tom Booty	September 2012

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Communities Scrutiny Committee Forward Work Plan

Meeting	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered	
		(ii) identify any slippages with the Programme's delivery	intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents			
6 March						
3 April	1	Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities	(i) identification of any slippages with the plans' deliveries and actions to improve performance; (ii) assist the Council to come closer to its communities	Rebecca Maxwell	January 2013
15 May	1	Rhyl Going Forward Programme (Quarterly Report)	To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and (ii) identify any slippages with the Programme's delivery	Ensuring that the Programme: (i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with	Tom Booty	September 2012

Communities Scrutiny Committee Forward Work Plan

Meeting	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
			improved long-term employment prospects and outcomes for residents		

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Community Infrastructure Levy (CIL)	To outline the proposals for implementing the CIL in Denbighshire	The development of an appropriate and effective CIL scheme for the County	Graham Boase/Angela Loftus	February 2013
Draft Flood Management Strategy [autumn 2013 SCVCG to determine the most appropriate scrutiny committee]	To consider the final draft version of the Strategy following public consultation	Pre-decision scrutiny and the formulation of recommendations to County Council with respect to approving the Strategy and its subsequent maintenance and monitoring arrangements	Wayne Hope	April 2013

For future years

Information/Consultation Reports

Information / Consultation	Item (description / title)	Purpose of report	Author	Date Entered
Information Report [action plan for 2013/14 asap, future action plan when WG response received] [July]	Play Sufficiency Assessment and Action Plan	(i) To detail the Welsh Government's (WG) response to the Council Assessment and Action Plan and inform members of any funding awarded by WG; and (ii) Provide the Committee with a copy of the revised action plan which includes agreed timeline for when the identified actions will be delivered	To ensure that the Council is fulfilling its statutory duties with respect to the provision of play opportunities for its children and young people, the identification of any gaps in the provision and the financial implications of meeting the statutory obligations	Jamie Groves/Siân Bennett/Rhian Roberts

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Communities Scrutiny Committee Forward Work Plan

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
4 July	20 June	12 September	29 August	17 October	3 October

Communities Scrutiny Work Programme.doc

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Cabinet Forward Work Plan

Appendix 2

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
25 June	1	Ruthin Area Primary Schools Review	To seek approval for starting a formal consultation period with Ruthin Primary schools	Yes	Cllr Eryl Williams / Jackie Walley
	2	Finance Update Report	To update Cabinet on the current financial position of the Council		Cllr Julian Thompson-Hill / Paul McGrady
	3	Mental Health Partnership	to ask Cabinet to consider and agree to a new partnership between the Council and BCU to deliver Adult Mental Health services to the citizens of Denbighshire.		Phil Gilroy/Cllr Bobby Feeley
	4	Cefndy Healthcare: Future Direction & Impact of Potential loss of DWP funding	To consider options in light of risks from loss of DWP funding & need to maintain employment for vulnerable & disabled people		Cllr Bobby Feeley / Phil Gilroy / Deborah Holmes-Langstone
	5	Outsourcing ICT Services to Schools	To give an overview of the tendering process, evaluation and scoring and request the final decision from Cabinet.	Yes	Cllr Eryl Williams / Jackie Walley / Stephanie O'Donnell

Cabinet Forward Work Plan

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Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	6	Corporate Plan QPR: Quarter 4 2012/13	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	7	Final Budget Position and Revenue Outturn 2012/13	To update Cabinet on the final Budget Position and Revenue Outturn 2012/13	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	8	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
	9	Day Services	To update Cabinet on changes to day services provided for older people	Yes	Phil Gilroy/ Cllr Bobby Feeley
30 July	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
	3	Local Housing Strategy (Glyndwr University)	To consider a report by Glyndwr University	Tbc	Cllr Hugh Irving / Sue Lewis
	4	Local Housing Strategy	To consider the Local Housing Strategy	tbc	Cllr Hugh Irving / Sue Lewis
	5	The former North Wales	To approve a compulsory	Yes	Graham Boase

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
		Hospital: a Compulsory Purchase Order	purchase order for the former North Wales Hospital		
	6	Adult Safeguarding	To consider future options for the arrangements for Adult Safeguarding	Yes	Cllr Bobby Feeley / Phil Gilroy
3 September	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Annual Performance Review 2012/13	To review the draft Annual Performance Review for 2012-13 and to recommend the report for adoption by full Council		Cllr Barbara Smith / Tony Ward
	3	Corporate Plan QPR: Quarter 1 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	4	Vibrant and Viable Places - Funding bid for Rhyl Town Centre projects	To seek endorsement for the funding bid.	Yes	Cllr Hugh Evans / Tom Booty
	5	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
24	1	Finance Report Update	To update Cabinet on the	Tbc	Cllr Julian Thompson-

Cabinet Forward Work Plan

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Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
September			current financial position of the Council		Hill / Paul McGrady
	2	Faith Based Provision	To note the findings of the formal consultation on the faith review and to consider whether to proceed to the publication of the proposal by way of statutory notice.	Yes	Cllr Eryl Williams / Jackie Whalley
	3	Response to the Consultation on Town and Area Plans	To consider the response to the consultation on town and area plans	Tbc	Cllr Hugh Evans / Rebecca Maxwell
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
29 October	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
26 November	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
17 December	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Corporate Plan QPR: Quarter 2 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
14 January 2014	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
18 February	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

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Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			raised by Scrutiny for Cabinet's attention.		
25 March	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Corporate Plan QPR: Quarter 3 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
29 April	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
27 May	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			Cabinet's attention.		
June	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Corporate Plan QPR: Quarter 3 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	Deadline	<i>Meeting</i>	Deadline	<i>Meeting</i>	Deadline
<i>June</i>	11 June	<i>July</i>	16 July	<i>September (3)</i>	19 August

Updated 14/5/2013 - KEJ

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Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
18 April 2013	5. Rhyl Going Forward Update	<p>RESOLVED that –</p> <p>(a) <i>the progress report on implementing the Rhyl Going Forward Regeneration Strategy be received and noted, and</i></p> <p>(b) <i>a further progress report be received by the committee in July to include an overall strategic document detailing the long term vision for Rhyl.</i></p>	See Appendix 1 - next report scheduled into the Committee's forward work programme for July
	6. Denbighshire Play Sufficiency Assessment	<p>RESOLVED that –</p> <p>(a) <i>subject to members' comments above, the committee notes the content of the report and action plan and supports the commitment to Play Development in Denbighshire, and</i></p> <p>(b) <i>an information report be submitted to the committee to include the Welsh Government's response to the Play Sufficiency Assessment and action plan and whether any funding was being awarded by the Welsh Government together with a revised action plan to include agreed timescales for actions.</i></p>	Information report provisionally scheduled into the Committee's forward work programme for distribution during July (see Appendix 1)

7. Progress Report on Anti Dog Fouling Campaign	RESOLVED that – (a) <i>subject to members’ comments above, the report highlighting the progress and impact of the approach to addressing the dog fouling issue in the county be received and noted, and</i> (b) <i>a further progress report be received by the committee in approximately six months’ time to include full costings of the campaign and enforcement action, impact of the campaign, statistics, information on the number of legal cases pursued/outstanding, and comparison on the number of fixed penalty notices issued for dog fouling and littering.</i>	See appendix 1- report scheduled into the Committee’s forward work programme for October’s meeting
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